

**HUMAN SERVICES
SUMMARY**

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
AGING AND ADULT SERVICES:				
AGING PROGRAMS	295	8,839,639	8,839,639	-
PUBLIC GUARDIAN-CONSERVATOR	298	872,400	765,255	107,145
CHILD SUPPORT SERVICES	300	39,661,243	39,661,243	-
HUMAN SERVICES:				
ADMINISTRATIVE CLAIM	305	334,612,841	317,973,721	16,639,120
SUBSISTENCE PAYMENTS:				
DOMESTIC VIOLENCE/CHILD ABUSE SVCS	318	1,507,439	1,507,439	-
ENTITLEMENT PAYMENTS (CHILDCARE)	320	85,905,228	85,905,228	-
OUT-OF-HOME CHILD CARE	322	367,618	-	367,618
AID TO ADOPTIVE CHILDREN	324	30,863,005	29,396,811	1,466,194
AFDC - FOSTER CARE	327	104,436,782	89,700,112	14,736,670
REFUGEE CASH ASSISTANCE	330	100,000	100,000	-
CASH ASSISTANCE FOR IMMIGRANTS	331	856,993	856,993	-
CALWORKS - ALL OTHER FAMILIES	333	218,489,279	213,837,725	4,651,554
KINSHIP GUARDIANSHIP ASSISTANCE	335	4,818,510	4,036,410	782,100
SERIOUSLY EMOTIONALLY DISTURBED	337	5,242,905	4,262,503	980,402
CALWORKS - 2-PARENT FAMILIES	339	16,419,500	16,029,361	390,139
AID TO INDIGENTS (GENERAL RELIEF)	341	1,446,420	370,256	1,076,164
VETERANS AFFAIRS	351	1,264,563	331,117	933,446
TOTAL GENERAL FUND		<u>855,704,365</u>	<u>813,573,813</u>	<u>42,130,552</u>

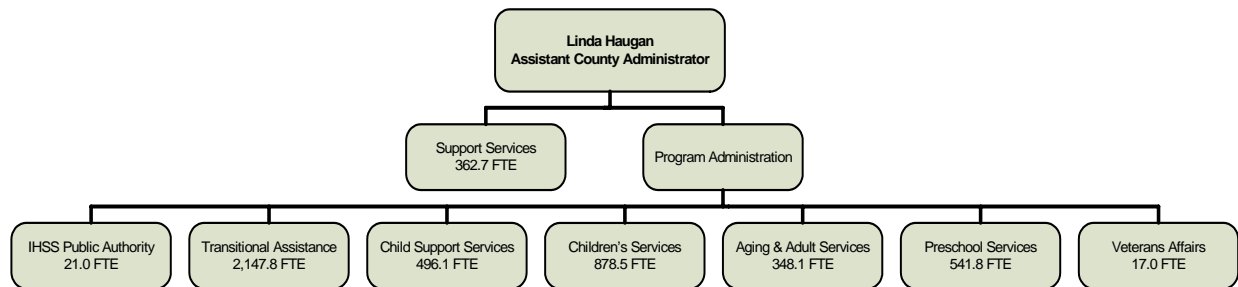
SPECIAL REVENUE FUNDS

		Appropriation	Departmental Revenue	Fund Balance
HUMAN SERVICES:				
PROPOSITION 36	343	6,920,756	5,910,405	1,010,351
AB212 - TEACHER STIPENDS	345	653,453	629,075	24,378
PRESCHOOL SERVICES	347	38,658,024	38,816,550	(158,526)
TOTAL SPECIAL REVENUE FUNDS		<u>46,232,233</u>	<u>45,356,030</u>	<u>876,203</u>



HUMAN SERVICES Linda Haugan

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

2005-06					
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
<u>General Fund</u>					
Child Support Services	39,661,243	39,661,243	-		496.0
Dept of Aging & Adult Services-Aging Programs	8,839,639	8,839,639	-		101.9
Public Guardian	872,400	765,255	107,145		27.0
HSS Administrative Claim	334,612,841	317,973,721	16,639,120		3,607.3
HSS Subsistence Payments	469,007,259	445,632,582	23,374,677		-
HSS Aid to Indigents (General Relief)	1,446,420	370,256	1,076,164		-
Veterans Affairs	1,264,563	331,117	933,446		18.0
Total General Fund	855,704,365	813,573,813	42,130,552		4,250.2
<u>Special Revenue Funds</u>					
Preschool Services	38,658,024	38,816,550		(158,526)	541.8
AB 212-Teacher Stipends	653,453	629,075		24,378	-
Total Special Revenue Fund	39,311,477	39,445,625		(134,148)	541.8
<u>Other Agency Fund</u>					
IHSS Public Authority	6,093,920	4,701,639		1,392,281	21.0
Totals	901,109,762	857,721,077	42,130,552	1,258,133	4,812.9

The Human Services System (HSS) is composed of six county departments: Transitional Assistance, Children's Services, Aging and Adult Services, Preschool Services, Child Support Services, and Veterans Affairs. Additionally, several support divisions under HSS Management Services (including HSS Information Technology and Support (ITSD), and the Performance, Education and Resource Center (PERC)) provide administrative and training support to the HSS departments.

Transitional Assistance, Children's Services, Adult Services, and all HSS support divisions are included in the HSS Administrative Claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs.

Subsistence Payments and Aid to Indigents (general relief) are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The HSS Assistant County Administrator is responsible for all of the above budget units.



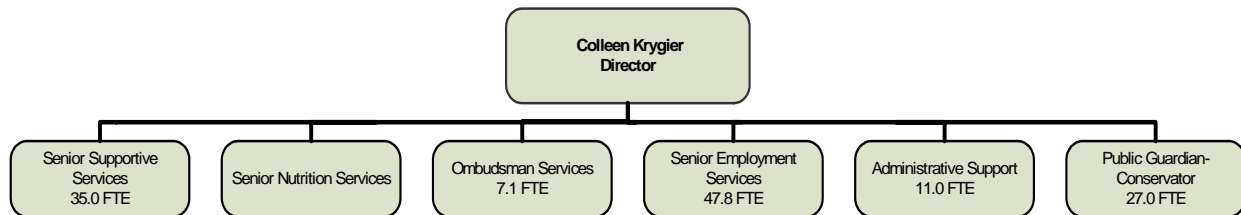
AGING & ADULT SERVICES

Colleen Krygier

MISSION STATEMENT

Providing Service to seniors and at risk individuals to improve or maintain choice, independence, and quality of life. The department works to ensure seniors and adults with disabilities have the right to age in place in the least restrictive environment. To provide service to all persons with respect and dignity, to improve or maintain quality of life for these individuals in the least restrictive setting possible.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06			
	Appropriation	Revenue	Local Cost	Staffing
Aging Programs	8,839,639	8,839,639	-	101.9
Public Guardian	872,400	765,255	107,145	27.0
TOTAL	9,712,039	9,604,894	107,145	128.9

Aging Programs

DESCRIPTION OF MAJOR SERVICES

The Aging Programs' predominate funding source is the Older American's Act, and is summarized as follows:

- Senior Supportive Services – Special programs for seniors 60 and over to provide links to services that will allow the aging population to remain in their homes, provide respite adult care, assisted transportation, legal services, home safety devices and case management services.
- Senior Nutrition Services – Meal program for seniors 60 and over to provide nourishing meals, nutrition and education counseling and companionship.
- Ombudsman Services – Independent, objective, and neutral persons who advocate for dignity, quality of life, and quality of care for residents age 60 and above in long-term care facilities. They are authorized by Federal and State law to receive, investigate, and resolve complaints by or on behalf of residents in long-term care facilities, skilled nursing facilities, and Community-Care licensed board and care homes.
- Senior Training and Employment Program – provides part-time employment services for seniors age 55 and over. Seniors in the program receive on-the-job training in clerical work, basic computer skills, resume preparation, job location strategies, and other related topics.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	8,835,420	8,184,557	8,305,005	8,839,639
Departmental Revenue	8,794,066	8,184,557	8,299,411	8,839,639
Local Cost	41,354	-	5,594	-
Budgeted Staffing		101.9		101.9
Workload Indicators				
Meals Served	878,592	900,000	859,081	875,000
Senior Training & Employment Parti	175	127	149	169
Senior Home & Hlth Care Client	308	310	329	328
Community Base Svc Clients	1,266	1,180	768	1,240
Information & Assistance Contacts	44,815	49,596	55,379	46,633



2004-05 Budget to Actual Narrative

Salaries and benefits were under final budget appropriation levels by \$279,355 due to vacancies of one Accounting Technician and two Field Coordinators. Recruitment in the Senior Training Employment Program also was lower than anticipated.

Services and supplies exceeded final budget appropriation levels by \$215,474 due to a one-time funding increase for Medi-Cal Administrative Activities which was offset by an increase in appropriations approved by the Board on January 11, 2005, Item #24, in the amount of \$413,482. In comparison to the modified budget, a net savings of \$281,117 was incurred in services and supplies.

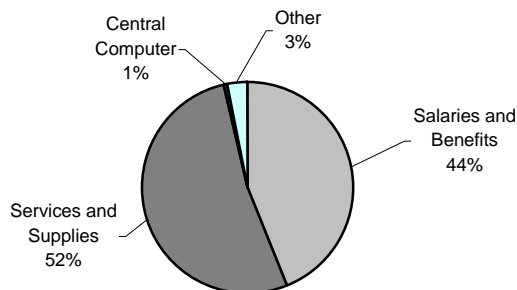
Other charges exceeded final budget appropriation levels by \$26,796 due to a one-time funding increase for Medi-Cal Administrative Activities. On January 11, 2005, item # 24, the department was authorized to increase appropriations for other charges by \$29,504.

Transfers were under final budget appropriation levels by \$27,650 due to costs from Human Services (HS) Administrative staff serving the Aging Programs were lower than anticipated.

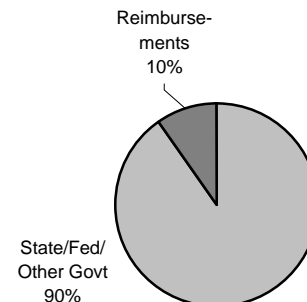
Reimbursements were under final budget appropriation levels by \$189,825 due to a \$26,600 reduction in Economic Community Development awards from prior year, and a \$162,622 reduction from the HS Administrative budget for Aging staff serving DPA Adult programs.

Revenues exceeded final budget revenue levels by \$114,854 due to increases in Senior Training and Employment Program (approved by the Board on November 26, 2004, Item #26), Senior Day revenues (approved by the Board on August 8, 2004, Item #27), and Health Insurance Counseling and Advocacy Program, California Osteoporosis Prevention & Education grant, Prescription Drug grant, Family Caregiver Program, Supportive Services, and Medi-Cal Administrative Activities (approved by the Board on January 11, 2005, Item #24).

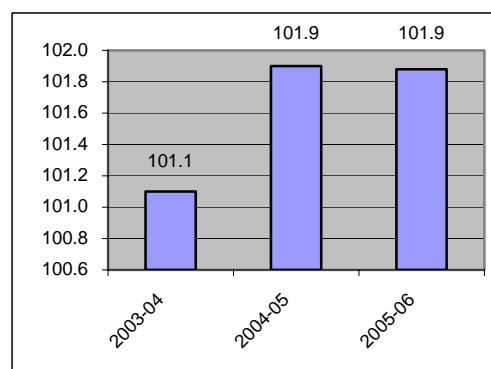
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Human Services
DEPARTMENT: Aging & Adult Services
FUND: General Summary

BUDGET UNIT: AGING & ADULT SVCS
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Salaries and Benefits	3,668,835	3,948,190	4,057,647	226,886	4,284,533
Services and Supplies	5,271,966	5,056,492	5,208,758	(80,034)	5,128,724
Central Computer	51,230	55,872	60,758	-	60,758
Other Charges	37,796	11,000	40,504	(29,504)	11,000
Transfers	226,259	253,909	253,909	40,127	294,036
Total Exp Authority	9,256,086	9,325,463	9,621,576	157,475	9,779,051
Reimbursements	(951,081)	(1,140,906)	(1,140,906)	201,494	(939,412)
Total Appropriation	8,305,005	8,184,557	8,480,670	358,969	8,839,639
Departmental Revenue					
State, Fed or Gov't Aid	8,226,099	8,127,437	8,423,550	394,763	8,818,313
Other Revenue	73,312	57,120	57,120	(35,794)	21,326
Total Revenue	8,299,411	8,184,557	8,480,670	358,969	8,839,639
Local Cost	5,594	-	-	-	-
Budgeted Staffing		101.9	101.9	-	101.9

Staffing and Program Changes for 2005-06

Salary and benefit costs will increase \$336,343 due to MOU-related, salary step, retirement, and worker's compensation increases.

Services and supplies costs will increase by \$72,232 due to increases in inflation, central computer, courier services and printing. Additional costs will be partially offset by decreases in County-Wide Cost Allocation Plan (COWCAP), communication charges and liability insurance.

Reimbursements will decrease \$201,494. This decrease is due to a portion of Aging staff no longer performing administrative functions for the adult program.

DEPARTMENT: Aging & Adult Services
FUND: General Summary
BUDGET UNIT: AGING & ADULT SVCS

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salaries and Benefits Increase in cost of \$153,163 due primarily to MOU-related increases and increases in salary steps, retirement and worker's compensation costs.	-	156,563	-	156,563
** Final Budget Adjustment - Mid Year Item Increase in costs of \$3,400 related to the Clerical Classification Study approved by the Board on April 5, 2005, #67, which increased appropriations and revenue by \$3,400.				
2. Increase in Salaries and Benefits Adjustment to appropriately budget reimbursement from the IHSS Public Authority that was previously budgeted in object 1350 in 2004-05. Reimbursement appropriately budgeted in the 500 series for 2005-06.	-	70,323	-	70,323
3. Decrease in Services and Supplies Decrease in COWCAP charges.	-	(44,920)	-	(44,920)
4. Reduced Services and Supplies Decrease in Comnet & phone charges and other services and supplies	-	(35,114)	-	(35,114)
5. Other Charges Reduced emergency assistance to original base funding.	-	(29,504)	-	(29,504)
6. Increase Transfers Increased staff support costs to Public Authority, originally budgeted in salary and benefits.	-	40,127	-	40,127
7. Decrease Reimbursements Original estimates for Transfers Out were overstated by \$62,608 because DAAS' Adult Program directly charged it's own Risk Management insurance cost in lieu of being allocated as part of OOA Risk Management costs. Budgeted overhead charges of \$138,886 to the Adult program were subsequently determined to be inappropriate.	-	201,494	-	201,494
8. Reduced State Revenue Reduction in state money from California Department of Aging.	-	-	(16,909)	16,909
9. Increase in Revenue Increase in Federal Revenue from Medi-Cal Administrative Activities (MAA).	-	-	411,672	(411,672)
10. Decrease in Other Revenues Decrease in donations expected for Senior Day.	-	-	(35,794)	35,794
Total	-	358,969	358,969	-

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted



Public Guardian-Conservator

DESCRIPTION OF MAJOR SERVICES

By court appointment, the Public Guardian-Conservator acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care.

Upon the retirement of the Public Administrator/Coroner effective January 8, 2005, the Board of Supervisors approved the assignment of Public Guardian/Conservator duties to the Department of Aging and Adult Services.

BUDGET AND WORKLOAD HISTORY

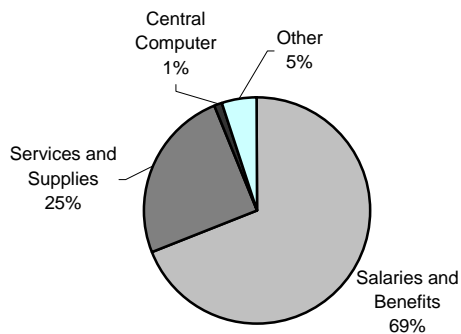
	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	-	-	107,841	872,400
Departmental Revenue	-	-	401,102	765,255
Local Cost	-	-	(293,261)	107,145
Budgeted Staffing	-	-	-	27.0
Workload Indicators				
Public Guardian Probate Cases	-	-	236	208
Public Guardian Conservator Cases	-	-	568	554
Information Assistance Contact - PG On	-	-	10,336	16,793

The 2004-05 Workload Indicators from January 8, 2005 through June 30, 2005 are included in the Actual 2004-05 totals. The information for the first half of 2004-05 is reflected in the former Public Administrator/Public Guardian/Conservator/Coroner budget.

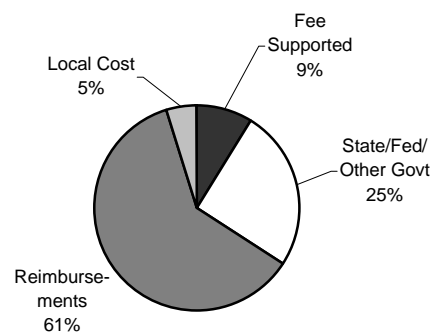
2004-05 Budget to Actual Narrative

There is no 2004-05 Final Budget since appropriations and related revenues were included as part of the Public Administrator/Public Guardian/Conservator/Coroner budget prior to the transfer of operations of the Public Guardian-Conservator to the Department of Aging and Adult Services effective January 8, 2005.

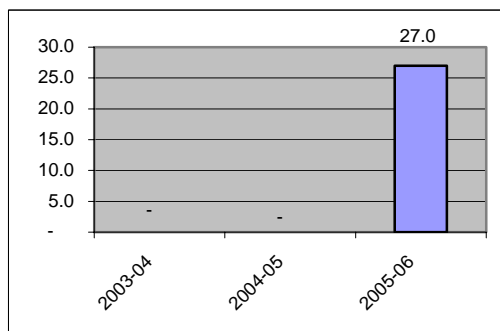
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



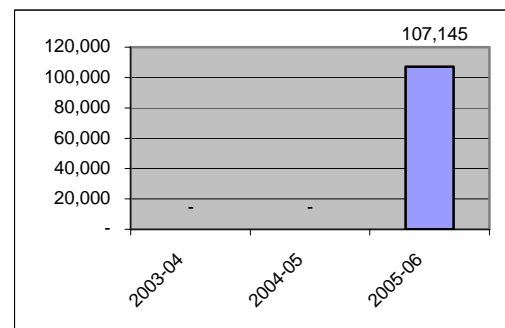
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
DEPARTMENT: Public Guardian
FUND: General

BUDGET UNIT: AAA PGD
FUNCTION: Public Assistance
ACTIVITY: Public Guardian

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Salaries and Benefits	574,160	-	1,529,921	12,300	1,542,221
Services and Supplies	110,210	-	545,761	16,000	561,761
Central Computer	12,943	-	19,595	-	19,595
Equipment	-	-	-	12,000	12,000
Transfers	36,078	-	102,098	-	102,098
Total Exp Authority	733,391	-	2,197,375	40,300	2,237,675
Reimbursements	(663,658)	-	(1,365,275)	-	(1,365,275)
Total Appropriation	69,733	-	832,100	40,300	872,400
Operating Transfers Out	38,108	-	-	-	-
Total Requirements	107,841	-	832,100	40,300	872,400
Departmental Revenue					
State, Fed or Gov't Aid	357,765	-	553,255	12,000	565,255
Current Services	43,322	-	200,000	-	200,000
Other Revenue	15	-	-	-	-
Total Revenue	401,102	-	753,255	12,000	765,255
Local Cost	(293,261)	-	78,845	28,300	107,145
Budgeted Staffing		-	27.0	-	27.0

Staffing and Program Changes for 2005-06

Salaries and benefits includes the transfer of 27 positions from the former Public Administrator/Public Guardian/Conservator/Coroner, MOU-related increases and \$12,300 for the Clerical Classification Study approved by the Board on April 5, 2005.

Services and supplies reflects an increase of \$16,000 for a case management study

Equipment reflects \$12,000 increase in fixed assets to upgrade the server at the Redlands office.

DEPARTMENT: Public Guardian
FUND: General
BUDGET UNIT: AAA PGD

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salary and Benefits	-	12,300	-	12,300
** Final Budget Adjustment - Mid Year Item Increase in costs of \$12,300 related to the Clerical Classification Study approved by the Board on April 5, 2005, #67.				
2. Services and Supplies	-	16,000	-	16,000
** Final Budget Adjustment - Mid Year Item The Board approved an appropriation increase of \$16,000 for contract services of a case management system on May 10, 2005, #30.				
3. Equipment	-	12,000	12,000	-
Server upgrade is needed at the new Redlands location.				
Total	-	40,300	12,000	28,300



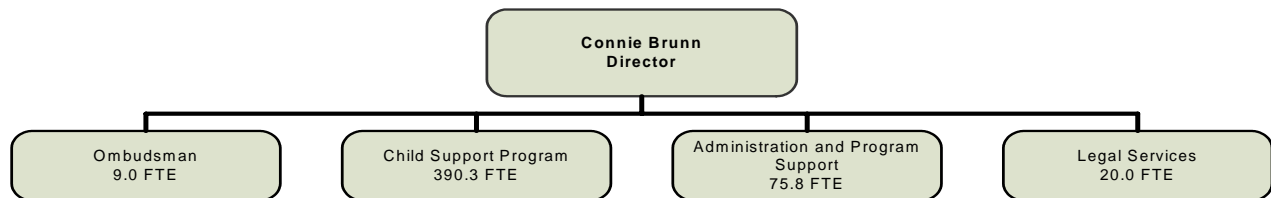
CHILD SUPPORT SERVICES

Connie Brunn

MISSION STATEMENT

The County of San Bernardino Department of Child Support Services determines paternity, establishes and enforces child support orders, and issues payments to assist families in meeting the financial and medical needs of their children. We provide timely and effective service in a professional manner.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Child Support Enforcement Program, authorized under Title IV-D of the Social Security Act, provides services to assist parents in their mutual obligation to financially support and provide health insurance for their children. The County of San Bernardino Department of Child Support Services (CSS) is the local child support enforcement agency. Child support payments are used to repay government assistance paid to families receiving Temporary Aid for Needy Families (TANF), or are sent directly to the family if they are not receiving aid.

Basic program services include:

- Establishing court orders for paternity, child support and medical coverage
- Locating parents and assets to enforce the court order
- Collecting and distributing support payments
- Maintaining accounts of payments paid and due
- Enforce court orders for child, family, spousal and medical support
- Modifying court orders when appropriate

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	39,516,560	41,478,447	39,482,931	39,661,243
Departmental Revenue	36,956,249	38,694,021	39,482,319	39,661,243
Local Cost	2,560,311	2,784,426	612	-
Budgeted Staffing		506.4		496.0
<u>Workload Indicators</u>				
Average Collections Per Month	12,296,906	12,666,667	12,607,140	12,000,000
New Cases	47,822	30,900	-	-
Total Cases	158,637	152,200	-	-
Cases per Officer	867	825	-	-
Paternity Establishment %	70	81	79	81
Case w/ support order established %	62	70	69	69
Collections on current support orders %	41	50	44	50
Cases with arrears collections %	48	57	54	57

The local cost associated with the federal penalty for the state's failure to meet child support automation requirements in the amount of \$2,784,426, was deferred in 2004-05. The state's authority to charge a share of the penalty back to the counties expired effective January 2005.



Workload Indicators and Performance Measures

The child support program is a performance-based program. Although collections and caseloads play an important role in the CSS program annually, the federal government measures each state based on certain performance criteria. The four key performance measures to be used to evaluate each state's performance are:

- Paternity Establishment – measures percentage of children born to unmarried parents for whom paternity has been established in current year compared to that of the previous federal fiscal year (FFY).
- Support Order Establishment – measures total cases that have support orders established against total cases requiring support orders to be established.
- Collections on Current Support – measures total amount collected for current support as a percentage of the total amount due.
- Collections on Arrears – measures cases with arrears collections compared to the total number of cases with arrears owing during FFY against the total number of cases where some collection has been applied to arrears in the same FFY.

2004-05 Budget to Actual Narrative

Salaries and benefits exceeded final budget appropriation levels by \$499,033. As part of the County Administrative Office (CAO) midyear Board Agenda Item (BAI) #55 presented to the board on November 2, 2004, appropriation was reduced by \$375,118 due to retirement rate savings and pension bond issuance. Also, appropriation was increased by \$1,021,562 due to increases in allocation for the STAR/Kids to Computer Assisted Child Support Enforcement System (CASES) child support enforcement systems conversion, which the department presented to the board on February 1, 2005, BAI #30. In comparison to the modified budget, a net savings of \$147,411 was realized in salaries and benefits.

Services and supplies exceeded final budget appropriation levels by \$2,874,674. As part of the CAO midyear BAI #55 presented to the board on November 2, 2004 appropriation was reduced by \$2.8 million due to the elimination of the child support automation penalty. Also, appropriation was increased by \$497,616 due to increases in allocation for the STAR/Kids to CASES child support enforcement systems conversion, which the department presented to the board on February 1, 2005, BAI #30.

In comparison to modified budget, services and supplies incurred a net savings of \$443,773. The primary reasons are as follows:

1. Conversion efforts have had a greater than anticipated impact on casework activities. Areas that have been impacted are:
 - Professional Services: Reduction in requests for Genetic testing and process service.
 - Training and Travel: Reduction in employee development training due to CASES training and conversion preparation.
2. The cutover date for CASES conversion has been changed to June 1, 2005. CSS was scheduled to convert February 1, 2005. Additional costs related to the new CASES system, such as additional printing and mailings in the amount of \$250,000, were included in the budget. Those additional costs will not be reflected this fiscal year.
3. CSS has entered into new contracts for genetic testing and process service. Testing and process service fees are lower in the new contracts than the previous contracts.

Equipment exceeded appropriation by \$138,280. Appropriation was increased by \$127,500 due to increases in allocation for the STAR/Kids to CASES child support enforcement systems conversion, which the department presented to the board on February 1, 2005, BAI #30, which was used to purchase one inserter/folder machine and three copy machines.

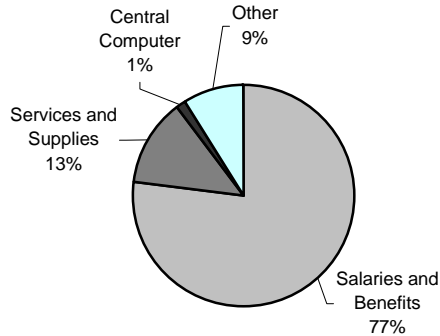
Transfers exceeded final budget appropriation levels by \$313,783. Appropriation was increased by \$200,000 due to increases in allocation for the STAR/Kids to CASES child support enforcement systems conversion, which the department presented to the board on February 1, 2005, BAI #30, which will be used to pay space costs at the Carousel Mall for conversion training.

The Family Support Act of 1988 mandates each state develop and implement a single statewide automated child support system. In 1999, state child support reform legislation spelled out the approach for developing a statewide child support system. The statewide system is being developed in two phases. The first phase will bring all counties onto one of two existing automated child support systems, which will have linked databases.

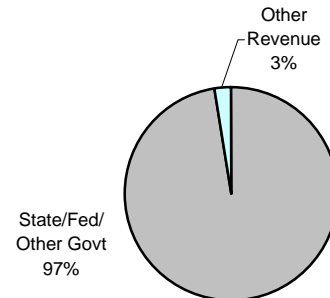


Also, during the first phase centralized child support payment processing will be implemented within a Statewide Disbursement Unit. CSS is scheduled to convert to the CASES child support system on June 1, 2005 and is scheduled to transition in January 2006, to the Statewide Disbursement Unit. The second phase will have all counties on one statewide system.

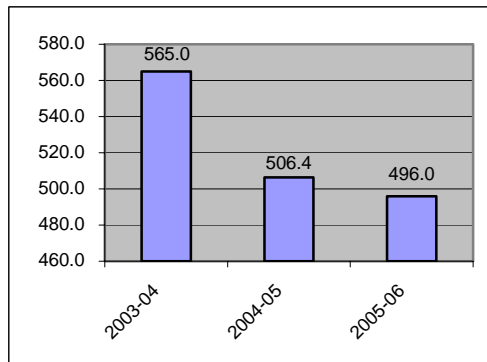
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



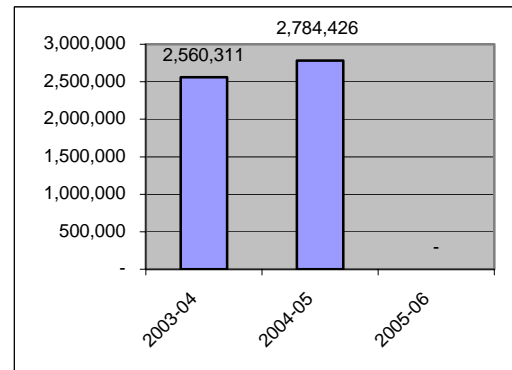
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
DEPARTMENT: CHILD SUPPORT SERVICES
FUND: GENERAL

BUDGET UNIT: AAA DCS DCS
FUNCTION: PUBLIC PROTECTION
ACTIVITY: CHILD SUPPORT

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Salaries and Benefits	29,391,270	28,892,237	29,719,648	893,493	30,613,141
Services and Supplies	6,099,651	8,974,325	5,893,140	(762,214)	5,130,926
Central Computer	451,257	451,257	567,313	-	567,313
Equipment	138,280	-	-	-	-
Transfers	3,474,411	3,160,628	3,160,628	335,945	3,496,573
Total Exp Authority	39,554,869	41,478,447	39,340,729	467,224	39,807,953
Reimbursements	(71,938)	-	-	(146,710)	(146,710)
Total Appropriation	39,482,931	41,478,447	39,340,729	320,514	39,661,243
Departmental Revenue					
State, Fed or Gov't Aid	39,265,170	38,694,021	39,340,729	(721,679)	38,619,050
Current Services	15,719	-	-	-	-
Other Revenue	194,235	-	-	1,042,193	1,042,193
Other Financing Sources	7,195	-	-	-	-
Total Revenue	39,482,319	38,694,021	39,340,729	320,514	39,661,243
Local Cost	612	2,784,426	-	-	-
Budgeted Staffing		506.4	506.4	(10.4)	496.0



In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. In addition, this budget unit included MOU-related increases in salaries and benefits, as this cost is financed by departmental revenues.

Staffing and Program Changes for 2005-06

Salary and benefit appropriation increased by \$1,720,904 due to MOU, salary step, retirement and other staffing related increases. Additionally, a net reduction of 10.4 budgeted positions is necessary to remain within budget. The reduction will be managed through attrition and no layoffs are anticipated.

The reduction of 10.4 budgeted positions consists of the following:

- Staffing adjustments due to program enhancement and conversion to the CASES program addressed in the February 1, 2005, Mid Year Board Adjustment are the addition of 1.0 Accounting Technician, 2.0 Accountant I, 2.0 Program Specialist, 4.0 Staff Training Instructor, and the deletion of 6.0 Child Support Officer II positions.
- Addition of 12.5 Child Support Officer and deletion of 16.0 Child Support Assistant positions to maintain program and remain within allocation.
- Deletion of 10.9 Clerical positions due to the implementation of the State Disbursement Unit in January 2006.
- Addition of 1.0 Child Support Deputy Director, 1.0 Staff Analyst II, and 1.0 Executive Secretary II position to perform administrative and program support functions.
- Deletion of 2.0 Automated Systems Technician positions.

Overtime is budgeted for State-mandated projects and activities related to conversion for a total of \$402,915.

Services and Supplies

Appropriation is reduced from 2004-05 by \$3,843,399. This adjustment was due to:

- The elimination of the automation penalty of \$2,784,426.
- Decreases from internal service fund adjustments of \$185,071 for Risk Management liability and printing charges moved from services and supplies to Computer Services.
- Decreases in postage volume, professional services costs due to new contract pricing, and adjustments in other areas totaling \$1,215,111 that will allow the department to remain within the allocation.
- Increase of \$341,209 for County-Wide Cost Allocation Plan (COWCAP) costs.

Inter-Fund Transfers

Inter-fund Transfers increased by \$335,945 due to increase of \$149,398 for interdepartmental services and \$186,547 for lease increases.

Reimbursements

Increase in reimbursements in the amount of \$146,710 is due to a sub lease at CSS Victorville office with Department of Children Services.

Revenue

The department anticipates an increase of \$1,042,193 in Other Revenue based on interest in the amount of \$179,284 for 2005-06 and an additional \$862,909 of incentive funds earned over the last 5 years which is slated for one-time departmental expenditures in 2005-06. Child Support is a program reimbursed 100% by state and federal funding.



DEPARTMENT: CHILD SUPPORT SERVICES
 FUND: GENERAL
 BUDGET UNIT: AAA DCS DCS

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits Overtime Projects and MOU-related increases for a total amount of \$1,254,853.	-	1,389,053	-	1,389,053
** Final Budget Adjustment - Mid Year Item Increase in costs of \$134,200 related to the Clerical Classification Study approved by the Board on April 5, 2005, #67, which increased appropriations and revenue by \$134,200.					
2.	Salaries and Benefits Reduction in staff due to workload needs.	(10.4)	(495,560)	-	(495,560)
3.	Services and Supplies COWCAP increase.	-	341,209	-	341,209
4.	Services and Supplies Decreases in genetic testing, process service, insurance and printing charges.	-	(1,103,423)	-	(1,103,423)
5.	Transfers Increase in lease costs and HSS Administrative charges.	-	335,945	-	335,945
6.	Reimbursements Sub lease portion of Victorville office to be reimbursed by the Department of Children's Services.	-	(146,710)	-	(146,710)
7.	Revenue Estimated state and federal allocation reduction of \$855,879.	-	-	(721,679)	721,679
8.	Revenue Additional revenue from interest on trust fund accounts and departmental one-time funds.	-	-	1,042,193	(1,042,193)
Total		(10.4)	320,514	320,514	-

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.

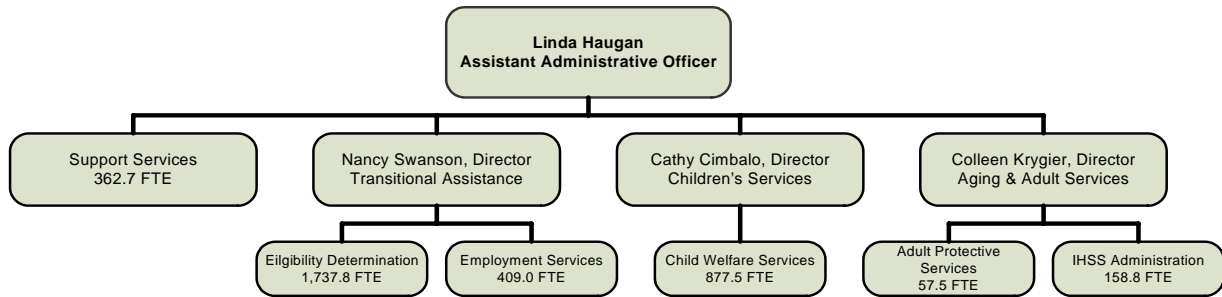


HUMAN SERVICES - ADMINISTRATIVE CLAIM

MISSION STATEMENT

The Human Services works to build a healthy community by strengthening individuals and families, enhancing quality of life and valuing people.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), and the administrative support and training functions provided by HSS Administration and the Performance, Education and Resource Center (PERC).

Transitional Assistance Department (TAD)

TAD strives to meet the basic needs of individuals and families while working with them to attain self-sufficiency. TAD is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided are statutory mandates and include: Transitional Assistance to Needy Families (TANF), food stamps, Medi-Cal, foster care administration, general relief assistance, CalWORKs – Employment Services Program and child care. All programs are funded by a combination of federal, state, Realignment and county dollars, with the exception of the general assistance program, which is funded solely by the county.

TAD-Eligibility ensures a proper mix of basic services that include, but are not limited to, screening applications for type of services needed, conducting eligibility determinations for the above mentioned services, calculating ongoing benefit issuance, and referring customers to appropriate agencies for services not provided by TAD.

TAD-Employment Services provides its customers remedial and/or basic education, and vocational or on-the-job training to prepare participants to enter the job market. Eligible customers receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

Department of Children's Services (DCS)

DCS is a collection of programs aimed at reducing the occurrence of child abuse and neglect in San Bernardino County. The primary goal of these programs is maintaining families whenever possible. When not possible, the secondary goal is to provide the best permanent plan for the child removed from his or her caretaker. To accomplish the mission of DCS, a wide variety of services are offered. Child Protective Services is the program with the highest visibility, with the goal of prevention of abuse to minors and the protection of those abused.

Other DCS programs include:

- Emergency Response (ER): investigates allegations of child abuse and neglect and makes immediate plans to ensure the safety of endangered children. This is often the “front door” for clients entering the Child Welfare System.
- Family Maintenance (FM): builds on families’ strengths and helps to remove barriers so children can remain safely at home.
- Family Reunification (FR): works to make the family environment a safe one so children can return home.
- Permanency Planning (PP): ensures that children who are unable to live safely with their birth families can grow up in a safe and secure permanent living arrangement.
- Foster Parent Recruitment and Training, along with Foster Home Licensing: maintains and creates out-of-home placement resource options throughout the county.
- Adoptions: performs assessments of adoptive families and matches children with permanent families when their birth families are no longer an option.
- Independent Living Program: assists youth in successfully transitioning out of the foster care system.

Department of Aging and Adult Services (DAAS)

DAAS serves as the area agency on aging for this county under the provisions of federal law, which makes funds available to senior citizen programs. Area agencies on aging provide leadership for defining objectives, establishing priorities, and developing a system to deliver services to older people. DAAS has a separate consolidated budget for the state and federally funded aging programs, which is presented in its own section under Aging Programs. DAAS is also responsible for the In-Home Supportive Services (IHSS) and the Adult Protective Services (APS) programs, which are budgeted in the Human Services System Administrative Claim budget.

The IHSS program provides personal and domestic services for aged, disabled and blind persons enabling them to remain in their own homes rather than being placed in institutions. The program is operated by the use of the individual provider mode, which is paid directly to the provider by the state. The state then invoices the county for its portion of the individual provider costs. In addition, the county incurs expenses for supervision and administration of the program. These expenses are reflected in the HSS Administrative Claim budget unit. The federal share represents Medicaid dollars made available through participation in the Personal Care Services Program (PCSP).

The APS program investigates and resolves reports on elder and dependent adult abuse. The program provides a wide variety of services in resolving and preventing exploitation or neglect. The services include the investigation of issues, developing a service plan, counseling, referring to other community resources including the IHSS program, monitoring the progress of the client, and following up with the client.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	297,237,339	323,382,345	304,201,249	334,612,841
Departmental Revenue	285,737,278	310,052,303	290,027,409	317,973,721
Local Cost	11,500,061	13,330,042	14,173,840	16,639,120
Budgeted Staffing		3,576.7		3,607.3

Workload Indicators

TAD Average Monthly Caseload	205,906	218,496	203,989	225,302
DCS Referrals - Annual	53,599	57,004	58,025	59,854
DCS Average Monthly Caseload	6,904	8,821	8,800	8,800
IHSS Average Monthly Caseload	15,328	16,959	15,849	17,008
IHSS Annual Paid Hours	14,995,491	16,407,161	15,921,261	17,045,512

Overall expenditures in this budget unit were \$19.2 million below budget. Significant variances from final budget were:

- ♦ Salary and benefit expenditures were \$8.6 million below budget. Continued attrition and HSS's continued inability to quickly fill positions as they become vacant account for most of these savings.



- ◆ Services and supplies expenditures were \$3.0 million below budget. Under-expenditures were experienced in Comnet charges, equipment, computer software and hardware, utilities, central mail services and vehicle charges.
- ◆ Other charges were \$7.8 million below budget. Under-expenditures occurred in CalWORKs ancillary payments and costs of contracted services to clients. Significant savings (\$5.4 million) were also realized in IHSS Provider payment costs as a result of the IHSS Waiver applied for by the State and granted by the Federal government in late 2003-04.
- ◆ Equipment purchases were \$0.2 million over budget. This was due to tele-conferencing equipment approved by the Board and purchased late in the fiscal year.

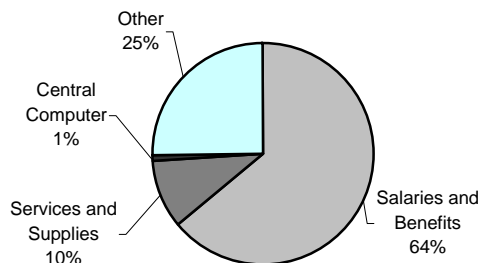
While revenue decreased in near direct proportion to the decrease in expenditures, it was still adequate to keep this budget unit near budgeted local cost. Because of outstanding encumbrances, actual local cost exceeded budgeted local cost by \$0.8 million. A combination of furniture and data equipment/software purchase orders, which were issued late in the fiscal year, comprises most of this outstanding encumbrance balance. Receipt of product and services covered by these encumbrances could not be substantiated by year-end and, therefore, precluded the accrual of offsetting revenue. Although local cost was exceeded in this budget unit, total local cost of the HS Administrative Claim and HS Subsistence budget units remains within the total local cost approved by the Board in the 2004-05 budget.

Workload Indicators

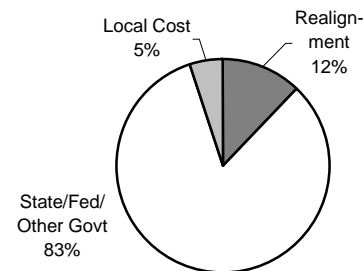
Actual Transitional Assistance (TAD) monthly caseload has slightly declined from the previous year and is 6.4% lower than the 2004-05 budget. Regardless of this decrease, it is still anticipated that changes in Medi-Cal eligibility, which allows more people to qualify for aid, will contribute to higher caseload in 2005-06.

- ◆ Department of Children's Services (DCS) referrals increased by over 8% in 2004-05, outpacing the budgeted growth of 6%. Average monthly caseload increased over 27% in 2004-05 and is in line with budgeted growth.
- ◆ In-Home Supportive Services (IHSS) monthly caseload increased over 3% in 2004-05 and is expected to expand at a rapid pace in the future. IHSS annual paid hours increased at a rate of over 6% in 2004-05 and are also expected to increase at approximately the same rate in the future.

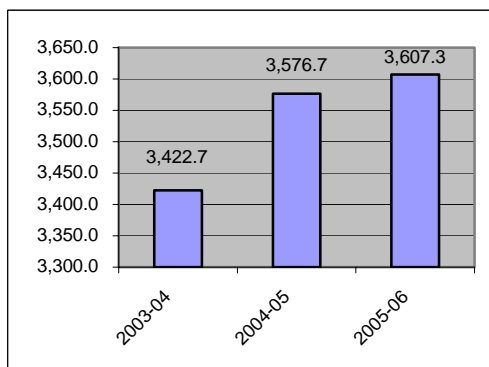
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



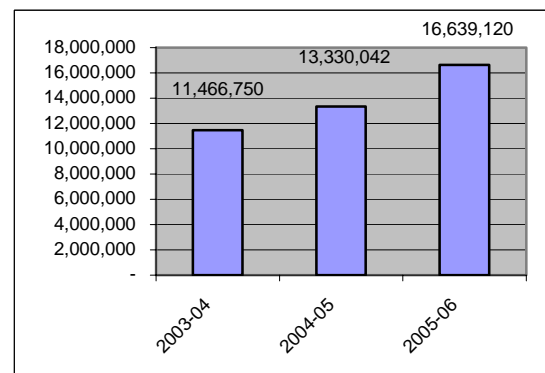
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
DEPARTMENT: HSS Administrative Claim Budget
FUND: General

BUDGET UNIT: AAA DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Salaries and Benefits	199,581,623	208,186,984	211,471,996	3,578,356	215,050,352
Services and Supplies	29,494,611	32,437,229	34,171,152	(923,096)	33,248,056
Central Computer	2,755,935	2,755,935	3,195,131	-	3,195,131
Other Charges	40,288,411	48,128,267	45,661,893	(1,202,372)	44,459,521
Equipment	404,434	229,000	229,000	191,000	420,000
Vehicles	-	-	-	500,000	500,000
L/P Equipment	202,848	254,801	254,801	71,220	326,021
Transfers	31,882,185	32,196,002	32,196,002	3,333,495	35,529,497
Total Exp Authority	304,610,047	324,188,218	327,179,975	5,548,603	332,728,578
Reimbursements	(1,287,532)	(1,625,014)	(1,625,014)	72,701	(1,552,313)
Total Appropriation	303,322,515	322,563,204	325,554,961	5,621,304	331,176,265
Operating Transfers Out	878,734	819,141	819,141	2,617,435	3,436,576
Total Requirements	304,201,249	323,382,345	326,374,102	8,238,739	334,612,841
Departmental Revenue					
Fines and Forfeitures	10,957	-	-	15,000	15,000
Use of Money and Prop	-	-	-	5,500	5,500
Realignment	40,670,488	44,249,808	44,226,141	(3,811,622)	40,414,519
State, Fed or Gov't Aid	249,027,568	264,823,495	264,680,841	11,580,361	276,261,203
Current Services	(49,097)	364,000	364,000	658,500	1,022,500
Other Revenue	319,485	585,000	585,000	(360,000)	225,000
Other Financing Sources	48,008	30,000	30,000	-	30,000
Total Revenue	290,027,409	310,052,303	309,885,982	8,087,739	317,973,721
Local Cost	14,173,840	13,330,042	16,488,120	150,999	16,639,120
Budgeted Staffing		3,576.7	3,576.7	30.6	3,607.3

2005-06 Requirements

Due to uncertainties about the state budget and the lack of specifics regarding possible effects on social services programs, HSS has prepared the 2005-06 budget with the assumption that allocations will remain stable for TAD and DCS. DAAS is expected to receive a significant increase to its' IHSS Administration allocation. The state does not prepare allocations until after the state budget is approved; therefore, HSS will not receive funding notifications until late summer of 2005. Any significant differences between this budget and actual allocations received from the state will be addressed in a mid-year budget adjustment as needed.

Highlights of the changes between budget years are as follows:

- ◆ Overall, staffing will increase only 30.6 positions or 8/10ths of 1 percent since the 2004-05 final budget. Several classifications were reduced while others were augmented to fit the needs of the departments because of program needs and/or reorganization.

	TAD	DCS	DAAS	Support	Total
2004-05 final budget	2,136.75	870.00	180.75	389.25	3,576.75
2005-06 final budget	2,147.75	878.50	217.25	363.85	3,607.35
Difference between 2004-05 final budget & 2005-06 proposed budget	11.00	8.50	36.50	-25.40	30.60

- ◆ Salary and benefit costs will increase \$6.9 million. This increase is a combination of additional staff, negotiated MOU increases, salary step increases, and worker's compensation cost increases. These increased costs are possible due to funding increases received in 2004-05, continued access to CalWORKs incentive funds, and ongoing cost containment efforts implemented by HSS in the services, supplies and



equipment accounts. It is also projected that increased costs will be mitigated by savings resulting from attrition and HSS's continued inability to quickly fill positions as they become vacant.

- ◆ Services and supplies costs will increase \$0.8 million. A \$0.25 million savings in COWCAP is offset by a \$1.0 million increase in the Computer Hardware, Software, and General Maintenance of Equipment expenses.
- ◆ Other charges for services to clients will decrease \$3.7 million. This is primarily due to savings made possible by the IHSS federal waiver. The waiver changes the requirements necessary for cases to be eligible for federal funding. Cases that previously were funded by a 65/35 state/county sharing ratio will now be eligible for additional federal funding which decreases the costs of this program to the county.
- ◆ Equipment costs will increase \$0.7 million. This is due to the planned replacement of aging copiers and vehicles throughout HSS.
- ◆ Transfers to reimburse other county departments for services provided will increase \$3.3 million. These increased costs are due to new MOU's between TAD and Probation and TAD and Public Health.
- ◆ Reimbursements from other county departments for services provided by HSS will decrease \$0.1 million. This reflects less demand for HSS administrative assistance to non-welfare departments due to completion of projects and/or reorganization.
- ◆ Operating transfers out will increase \$2.6 million. These increases are due to projected increases in Local Cost of the IHSS Public Authority, health benefits for IHSS Providers and the advance of funds necessary to pay for the benefits.

REVENUE

Funding from federal and state sources is projected to increase \$7.1 million from 2004-05 levels. Significant revenue changes between budget years are as follows:

- ◆ Funding for TAD programs is projected to increase \$1.6 million from the prior fiscal year. This is a result of decreases of \$6.7 million in CalWORKs funding, \$1.9 million in Food Stamp Administration funding, \$1.9 million in C-IV funding, \$2.1 million in Childcare Administration funding, \$0.6 million in Foster Care Administration and other miscellaneous funding. These decreases are more than offset by an increase of \$1.3 million in Medi-Cal funding and the planned use of \$13.5 million more CalWORKs Incentive funds than was budgeted in 2004-05.
- ◆ Funding for DCS programs is projected to increase \$4.1 million from 2004-05 levels. Most of this is a result of increases in Child Welfare Services (CWS) funding.
- ◆ Funding for DAAS programs is projected to increase \$4.4 million from 2004-05 levels. This is a result of expected increases of \$3.5 million in IHSS Administration funding and \$0.9 million in Adult Protective Services (APS) funding.
- ◆ Funding from other miscellaneous revenue sources is expected to increase \$0.8 million.
- ◆ Use of Social Services Realignment funding is projected to decrease \$3.8 million. This is a result of the IHSS Waiver granted by the Federal government in late 2003-04. **Even with this decrease in Realignment use, estimated ongoing expenditures still far outpace revenue in this account.**

LOCAL COST

All HSS programs are state and/or federal mandates and the county share of funding is either mandated as a percentage of total program costs or as fixed maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Realignment fund. The Social Services Realignment fund was created during the State Realignment process to offset local cost and is limited to use for designated social services programs.

In aggregate the HSS Administrative Claim Budget Unit requires a net additional local cost of \$3.2 million, which has been included in the targets presented by the County Administrative Office and approved by the Board. Changes to local funding requirements are as follows:

- ◆ TAD programs will require \$0.2 million less county share. Funding has decreased \$4.0 million yet, because most TAD programs require a fixed Maintenance of Effort (MOE) as county share, only \$0.2 million local share is saved.

- ◆ DCS programs will require \$0.2 million more county share. A \$4.1 million increase in CWS funding requires a match of only \$0.2 million in local share.
- ◆ DAAS programs will require \$0.3 million more county share. A \$4.2 million increase in IHSS Administration funding requires a match of only \$0.3 million in local share while a \$0.5 million increase in APS funding requires no additional county share.
- ◆ An additional \$2.4 million has been allocated to fund projected IHSS caseload growth.
- ◆ An additional \$0.5 million county share is allocated to fund mandated county costs associated with the development of the C-IV Statewide Automated Welfare System and its continued maintenance and operation.

All local cost figures are estimates and are dependent upon final allocations from the state after the state budget has been passed. Changes arising from the state budget will be managed closely by HSS and significant changes will be brought forward to the Board of Supervisors in a Mid-Year Budget agenda item, if necessary.

SOCIAL SERVICES REALIGNMENT FUNDS

The need for additional revenue from Realignment is driven by the increase in county share of cost for social services programs, the largest of which are costs for IHSS Provider services and Foster Care payments. Caseload growth, higher salary and benefit costs for IHSS providers and higher Foster Care placement costs continue to rapidly outpace receipts and draw down fund balance in this account. As this continues, additional local county general fund dollars will be required to pay for any mandated HSS program cost that cannot be covered by Realignment receipts.

Social Services Realignment Detail of Changes from 2004-05 to 2005-06 (in millions)

	2004-05 Actual	2005-06 Proposed Budget	Inc/(Dec)
Administrative Claim budget	12.7	11.5	(1.2)
IHSS provider payments/benefits	27.7	28.6	0.9
IHSS Public Authority	0.3	0.3	-
Foster Care	24.0	26.6	2.6
Aid to Adoptive Children	2.8	3.4	0.6
Seriously Emotionally Disturbed Children	1.5	2.2	0.7
Total Social Services	69.0	72.6	3.6
Probation	-	2.7	2.7
California Children's Services	1.9	1.5	(0.4)
Financial Administration-MOE	1.8	1.8	-
Grand Total	72.7	78.6	5.9



**History of Social Services Realignment and Local Cost
HSS Administrative Budget and Subsistence Budgets**

<u>In millions</u>	99/00	00/01	01/02	02/03	03/04	04/05 Actual	05/06 Budget
<u>Administrative budget (DPA)</u>							
Realignment	8.0	8.4	10.4 *	15.8 **	12.8	12.7	11.5
Local cost	8.2	11.4	13.1	12.3	11.5	14.1	14.1
<u>IHSS Providers (DPA)</u>							
Realignment	12.7	14.2	18.4	23.5	28.6	27.7	26.6
Local cost	-	-	-	-	-	-	2.4
<u>IHSS Public Authority (DPA)</u>							
Realignment			0.1	0.2	0.2	0.3	2.3
<u>Foster Care (BHI)</u>							
Realignment	16.7	19.1	21.4	23.3	23.8	24.0	26.6
Local cost	14.2	16.7	14.0	13.9	13.8	13.6	14.7
<u>Aid to Adoptive Children (ATC)</u>							
Realignment	0.5	0.5	0.7	1.5	2.0	2.8	3.4
Local cost	0.3	0.6	1.0	0.9	1.3	1.0	1.5
<u>Seriously Emotionally Disturbed (SED)</u>							
Realignment	0.9	0.9	0.9	1.5	1.3	1.5	2.2
Local cost	0.3	0.5	0.7	0.5	0.6	0.7	1.0
<u>All other subsistence budgets</u>							
Local cost	6.3	4.7	6.1	6.5	6.6	6.4	7.3
Total Realignment - Social Svcs	38.8	43.1	51.9	65.8	68.7	69.0	72.6
Total Local - Social Svcs	29.3	33.9	34.9	34.1	33.8	35.8	41.0
Total Social Services	68.0	77.0	86.8	99.9	102.5	104.8	113.6
Probation	6.4	4.5	4.5	4.5	-	-	2.7
California Children's Services	1.3	1.3	1.3	1.4	1.5	1.9	1.5
Financial Administration-MOE	1.8	1.8	1.8	1.8	1.8	1.8	1.8
Grand Total Realignment	48.3	50.7	59.5	73.5	72.0	72.7	78.6

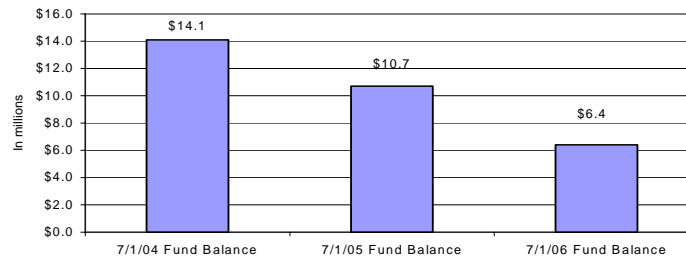
* 01/02 Includes one-time needs of \$300,000

** 02/03 Includes one-time needs of \$4.6 million

**Social Services Realignment Fund Balance
(in millions)**

<u>2004-05</u>	<u>Activity</u>	<u>Change</u>
July 1, 2004 Fund Balance	14.1	
Actual Expenditures	(72.7)	
Actual Revenues	69.3	
10% Transfer from Beh. Health	-	
June 30, 2005 Estimated Fund Balance	10.7	(3.4)
<u>2005-06</u>	<u>Activity</u>	<u>Change</u>
July 1, 2005 Estimated Fund Balance	10.7	
Estimated Expenditures	(78.6)	
Estimated Revenues	74.3	
10% Transfer from Beh. Health	-	
June 30, 2006 Estimated Fund Balance	6.4	(4.3)

Social Services Realignment Fund Balance



**FUNDING AND STAFFING BY PROGRAM
2005-06**

Transitional Assistance Department	Appropriation	Revenue	Local Share	Staffing
CalWorks - Eligibility	27,329,465	21,689,788	5,639,677	376.0
Food Stamps	28,818,016	24,517,704	4,300,312	395.0
CalWorks - Welfare to Work	39,378,954	39,378,954	-	409.0
Medi-Cal	51,443,683	51,443,683	-	708.0
Foster Care Administration	4,673,462	3,955,843	717,619	65.0
Child Care Administration	13,573,737	13,560,584	13,153	187.8
CalWorks - Mental Health	5,626,791	5,626,791	-	-
Cal-Learn	1,483,432	1,483,432	-	-
CalWorks - Incentive Funds	16,332,444	16,332,444	-	-
General Relief Administration	505,694	-	505,694	7.0
Other Programs	1,055,562	833,382	222,180	-
Total	190,221,240	178,822,605	11,398,635	2,147.8

Department of Children's Services	Appropriation	Revenue	Local Share	Staffing
Child Welfare Services	75,788,867	65,383,706	10,405,161	794.3
Promoting Safe and Stable Families	3,151,286	3,151,286	-	-
Foster Training and Recruitment	265,959	265,959	-	2.7
Licensing	809,753	809,753	-	-
Support and Therapeutic Options Program	874,651	615,661	258,990	-
Adoptions	4,471,175	4,471,175	-	47.0
ILP	2,181,364	2,181,364	-	23.0
Other Programs	1,084,808	1,084,808	-	11.5
Total	88,627,863	77,963,712	10,664,151	878.5

Aging and Adult Services	Appropriation	Revenue	Local Share	Staffing
In-Home Supportive Services	15,541,968	13,571,328	1,970,640	159.8
Adult Protective Services	5,568,887	5,344,990	223,897	57.5
IHSS Provider Payments	28,962,572	-	28,962,572	-
IHSS Provider Benefits	500,000	-	500,000	-
Contribution to Aging	420,906	-	420,906	-
IHSS PA	336,576	-	336,576	-
Other Programs	-	-	-	-
Total	51,330,909	18,916,318	32,414,591	217.3

Support	Staffing
	363.8

Non Revenue Generating Costs	Appropriation	Revenue	Local Share	Staffing
PERC Training Expense	150,000	-	150,000	-
PERC Ethics Training	56,977	-	56,977	-
LLUMC - Child Assess Center	130,000	-	130,000	-
C-IV Developmnet & Staff	1,615,544	-	1,615,544	-
Other	2,480,308	1,856,566	623,742	-
Total	4,432,829	1,856,566	2,576,263	-

Total Local Share	57,053,640
Social Services Realignment	40,414,520
Grand Total Administrative Budget	334,612,841

Changes by department are as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

STAFFING CHANGES

Although 2005-06 funding is expected to remain stable TAD has CalWORKs Incentive Funds at its' disposal. These funds will be used to fund potential salary and benefit increases as well an additional net of 11.0 positions (after reducing 31 FTE's and adding 42 FTE's in various classifications to meet program needs).



- ◆ 3 additional Child Care Provider positions are being added to provide the necessary coverage for all TAD district offices.
- ◆ 6 Employment Service Technician positions are being reduced, as these positions will be phased out through attrition.
- ◆ 15 Fiscal Clerk I positions are being added to meet the increased demand for issuances to CalWORKs customers.
- ◆ 1 additional FTE will be reduced in TAD after a combination of staffing adjustments necessary to meet program requirements.

PROGRAM CHANGES

Use of CalWORKs Incentive Funds will allow TAD to maintain service levels and continue to meet mandated performance requirements. Stagnation of funding continues to force TAD to streamline its methods of service delivery. With the expectation that Incentive Funds will be exhausted in 2006-07, TAD has moved CalWORKs Employment Services Program staff from some stand-alone offices into larger TAD offices. This results in substantial savings of leased facility costs and centralization of services for CalWORKs clients. Clients can now apply for aid, obtain Employment Services counseling, arrange for training assistance, and coordinate subsidized child-care in one office. This effort to co-locate offices will continue into 2006.

CalWORKs Incentive Funds – \$22.7 million is expected to be available for use in 2005-06. Expenditures are limited to the direct support of CalWORKs clients in the form of goods or services, including services provided by TAD staff. However, it appears it will be necessary to utilize these funds to bridge the gap between increases in staffing costs and stagnant allocations. Current projections call for \$16.3 million in Incentive Funds being expended in 2005-06 in order for TAD to maintain service levels – leaving only \$6.4 million available in 2006-07.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

STAFFING CHANGES

Expected increased funding in 2005-06 of approximately \$3 million will allow DCS to add a net of 8.5 positions (after reducing 24.5 FTE's and adding 33 FTE's in various classifications to meet program needs).

- ◆ 8 Intake Specialist positions are being added to meet the increased volume being experienced on the Child Abuse Hotline.

PROGRAM CHANGES

Funding increases have allowed DCS to add \$0.3 million to expenditures for direct services to clients. These expenditures are for services and supplies provided to clients in an effort to keep families intact. All such expenditures are directly charged to the Child Welfare Services allocation and will have no effect on other components of the HSS Administrative Claim budget unit.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

STAFFING CHANGES

Expected increased funding in 2005-06 of approximately \$3.9 million will allow DAAS to add 36.5 positions.

- ◆ 6.75 Social Service Practitioner positions are being added to increase service delivery to DAAS customers.
- ◆ 6 Public Health Nurse II positions are being added to provide medically fragile adults in the IHSS and APS programs.
- ◆ 4 Social Worker II positions are being added in order to assist more customers receive the services necessary for them to remain at home.
- ◆ 4.25 net additional caseworker positions are being added in the form of 2.0 Eligibility Worker III, 0.25 Social Worker II and 2.0 Supervising Social Services Practitioners.
- ◆ 15.5 management and support staff positions are being added as result of increased customers to be served in 2005-06. These positions include 11 clerical positions, 1 Applications Specialist, 1 Secretary I, 1 Staff Analyst II and 1.5 Deputy Director positions.



The department will not begin the process of filling many of these positions until after allocation notifications are received from the state. If it is determined that funding falls short of expectations, the department will closely control staffing increases and will manage expenditures to remain within allocations.

PROGRAM CHANGES

IHSS - Individual Provider costs. This program is an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. Paid hours to IHSS providers in 2005-06 are expected to increase 3.9% over 2004-05. Local funding is required for the county share of the IHSS Individual Provider wages and benefits, and the operating costs of the IHSS Public Authority. An additional \$2.47 million of local funding is necessary due to projected caseload growth in 2005-06.

Additionally, local cost is given to the Aging budget through the HSS Administrative Claim budget to fund local match requirements in several Aging programs (Senior Employment, Supportive Services, Ombudsman, and Nutrition programs). In 2005-06, local cost budgeted in this budget unit will fund the following Aging programs:

Senior Employment Program	Local Share Match	36,000
Title III/VII Programs (Supportive Services Ombudsman, Nutrition)	Local Share Match	119,000
Title IIIIE Family Caregiver Program	Local Share Match	117,906
Nutrition Program	Additional Local Share	148,000
	Total	<u>420,906</u>

SUPPORT DIVISIONS

STAFFING CHANGES

Given the stagnant nature of state allocations, HSS is anticipating the need to reduce staffing levels because of expected increases in salary and benefit costs. Staffing studies resulted in support division reorganization allowing some consolidation of staff. All reductions in staffing have been, and are expected to continue to be, the result of attrition. In 2005-06 the support divisions are reducing staffing levels by a net of 31.4 positions (after reducing 83.4 FTE's and adding 52 FTE's in various classifications to meet program needs)

- ◆ 17 positions were reduced as a result of reorganization at Auditing.
- ◆ 8 C-IV positions were reassigned from ITSD to HSS Administration.
- ◆ PERC and HSS Personnel have allowed several clerical positions to be reduced via attrition as both continue to provide their core services with less staff due to stagnant allocations.

PROGRAM CHANGES

Net budget decreases of \$4.3 million have been made in administrative overhead costs, which are shared by all departments in this budget unit. The intent of these budget decreases is to ensure costs for HSS departments will decrease allowing them to continue to provide services to the public at Fiscal Year 2004-05 levels despite increasing costs and stagnant allocations.



The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HSS Administrative Claim budget:

REVENUE SOURCE AND LOCAL COST BREAKDOWN

Appropriation		Revenue		Revenue		Local Cost	
		Federal	% Federal	State	% State	Total revenue/state	Local Share % Local
Transitional Assistance Department							
Food Stamps	28,818,016	14,409,008	50%	10,086,306	35%	24,495,314	4,322,702 15%
Single Allocation				2			
CalWorks - Eligibility	27,329,465	12,984,096	48%	8,728,082	32%	21,712,178	5,617,287 21%
CalWorks - Mental Health	5,626,791	-	-	5,626,791	100%	5,626,791	- -
CalWorks - Cal-Leam	1,483,432	1,483,432	100%	-	-	1,483,432	- -
CalWorks - Welfare to Work	39,378,954	39,378,954	100%	-	-	39,378,954	- -
CalWorks - Child Care Admin	7,503,050	7,503,050	100%	-	-	7,503,050	- -
Total Single Allocation	81,321,692	61,349,532		14,354,873		75,704,405	5,617,287
Medi-Cal	51,443,683	25,721,842	50%	25,721,842	50%	51,443,683	- -
Foster Care Administration	4,673,462	2,516,605	54%	1,439,238	31%	3,955,843	717,619 15%
Child Care Administration							
Stage 2	4,279,880	2,855,250		1,424,630		4,279,880	- -
Stage 3	1,153,385	774,112		379,273		1,153,385	- -
CPS - GAPP	182,121	-		168,968		168,968	- -
Federal Block Grant - FAPP	455,302	455,302		-		455,302	- -
CalWorks - Incentive Funds	16,332,444	11,332,444	100%	5,000,000		16,332,444	- -
General Relief Administration	505,694	-	-	-	-	-	505,694 100%
Food Stamp Employment Train	800,500	578,389	72%	-	0%	578,389	222,111 28%
Other	255,061	254,922	100%	69	0%	254,991	69
Total	190,221,240	120,247,406		58,575,198		178,822,605	11,398,635
Department of Children's Services							
Child Welfare Services - Basic	68,998,091	33,549,496	49%	25,043,434	36%	58,592,930	10,405,161 15%
Child Welfare Services - Augm	6,790,776	3,463,452	51%	3,327,324	49%	6,790,776	- -
CWS Total	75,788,867	37,012,948		28,370,758		65,383,706	10,405,161
Promoting Safe and Stable Fa	3,151,286	3,151,286	100%	-	-	3,151,286	- -
Foster Training and Recruitme	265,959	167,774	63%	98,185	37%	265,959	- -
Licensing	809,753	366,818	45%	442,935	55%	809,753	- -
Support and Therapeutic Opti	874,651	-	-	615,661	70%	615,661	258,990 30%
Adoptions	4,471,175	2,119,337	47%	2,351,838	53%	4,471,175	- -
ILP	2,181,364	2,181,364	100%	-	0%	2,181,364	- -
Other Programs	1,084,808	465,022	43%	619,786	57%	1,084,808	- -
Total	88,627,863	45,464,549		32,499,163		77,963,712	10,664,151
Aging and Adult Services							
In-Home Supportive Services	15,541,968	8,973,168	58%	4,598,160	30%	13,571,328	1,970,640 13%
Adult Protective Services	5,568,887	2,645,101	47%	2,699,889	48%	5,344,990	223,897 4%
IHSS Provider Payments Local	28,962,572	-	-	-	-	-	28,962,572 100%
IHSS Provider Benefits Local	500,000	-	-	-	-	-	500,000 100%
IHSS PA Local Cost Match	336,576	-	-	-	-	-	336,576 100%
Contribution to Aging Program	420,906	-	-	-	-	-	420,906 100%
Other Programs	-	-	-	-	-	-	-
Total	51,330,903	11,618,269		7,298,049		18,916,319	32,414,591
Non Revenue Generating Costs							
PERC Training Expense	150,000	-	-	-	-	-	150,000 100%
PERC Ethics Training	56,977	-	-	-	-	-	56,977 100%
LLUMC - Child Assess Center	130,000	-	-	-	-	-	130,000 100%
Other	4,055,852	-	-	-	-	1,856,566	2,239,286 55%
Total	4,432,829	-	-	-	-	1,856,566	2,576,263
Total Administrative Budget	334,612,841	177,330,224	53%	98,372,410	29%	277,559,202	57,053,640 17.1%
SOCIAL SERVICES REALIGNMENT						40,414,520	
						16,639,120	Local Cost Target



DEPARTMENT: HSS Administrative Claim Budget
FUND: General
BUDGET UNIT: AAA DPA

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. TAD: Reduce Caseworkers By a Net of 9.75 FTE's With the implementation of state mandated program changes Transitional Assistance is beginning to realize efficiencies that has resulted in less need for caseworker positions. This net reduction of 9.75 FTE's consists of a reduction of 9 EWIII's; 6 EST's; an increase of 1 ESS; and an increase of 4.25 EWII's.	(9.8)	(489,181)	(489,181)	-
2. TAD: Add Clerical and Support Staff By a Net of 26.75 TAD has recognized a need for more clerical staff due to state mandated program changes. This net increase in FTE's consists of 3 child care providers; 6 EWSI's; 1 PSII; .75 PSE Translator; 2 SESSI's; 15 FCI's; 2 SFCI's; and a reduction of 1 PIC; 1 Sec. I; and 1 PSI.	26.8	1,444,871	1,444,871	-
3. DCS: Add Staff By a Net of 8.5 FTE's Program needs have brought about a need to shift FTE's. Increases include: 8 Intake Spec.'s; 2 SSA's; 6 SSSP's; 4.5 Clerk III's; 2 CWS Managers; 2 FCI's; 1 PSI; .5 Community Adv.; 1 Sec. II; 1 Lead Sec.; 4 County Counsel IV's; and 1 PSE. These increases will be offset by reductions in: 6 SSP's; 8.5 SWII's; .5 Chief Clerk; 3 Clerk II's; 1 Transcriber Typist; .5 Deputy Director; 2 County Counsel III's; 1 Exec. Sec. II; 1 ESA; and 1 SAIL.	8.5	592,437	592,438	(1)
4. DAAS: Increase Staff by 36.5 FTE's DAAS is expected to have increased funding in 2005-06 and will need additional staff to provide services for the mandated programs. The increase of 36.5 FTE's consists of: 2 EW III's; .25 SW I's; 4 SW II's; 6.75 SSP's; 2 SSSP's; 1 Secretary; 6 Public Health Nurse II's; 5 Clerk II's; 4 Clerk IV's; 2 PIC's; 1 Application Specialist; 1.5 Deputy Directors; and 1 Staff Analyst II.	36.5	2,651,360	2,651,360	-
5. Admin.: Increase Staff By 8.0 FTE's Contract staff for Children's Fund in addition to C-IV staff have been added to the Admin. Staff budget. This additions include: 1 Executive Assistant; 1 Application Maintenance Manager; 1 Technical Assistant; 4 Business Analysts; 1 Executive Administrative Assistant.	8.0	608,273	608,274	(1)
6. ITSD: Reduce Staff By 7.25 FTE's ITSD has experienced a reduction in the need for staff due to reorganization as a result of C-IV implementation. There is a need for an increase in FTE's for: 2.5 ASA II's; 3 AST's; 2 BSA III's; 1 Clerk III; 1.5 PSI's; 1 Storekeeper; .5 IT Tech. Asst. II; .75 PSE. Those increase will be offset by the following FTE decreases: 2 App. Spec.'s; 1.5 BSA I's; 1 Clerk II; 1 Prog. Analyst III; 1 ASA I; 1 ASA II; 1 BAM; 1 District Mgr.; 1 ESS; 1 EW II; 1 EW III; 1 EWS I; 1 IT Tech. Asst. II; 1 JESD Reg. Mgr.; 1 PSI; 1 Qual. Rev. Sup. I; 1 SESSI; and 1 Sup. Program Spec.	(7.3)	(560,352)	(560,351)	(1)
7. PDD: Increase Staff By 5.25 FTE's The Program Development Division has experienced a need for increased staff due to reorganization as a result of C-IV implementation. There is a need for an increase in FTE's for: .75 Clerk II; 4.5 Clerk III's; 1 PSII; and 1 Sup. Prog. Spec. Those increases will be offset by a reduction of 2 PS I's.	5.3	304,239	304,239	-
8. Administrative Support Divisions: Reduce Staff By a Net 37.5 The administrative support divisions have experienced a reduction in the need for staff due to reorganization that has taken place as a result of C-IV implementation. There is a need for an increase in FTE's for: 1 Acct. Tech.; 1 PSE; .5 Systems Acct. III; and 1 Volunteer Coord. These increases will be more than offset by a reduction in FTE's for the following positions: 1 Admin. Analyst III; 1 Admin. Sup. I; 4 Clerk II's; 4 Clerk III's; 1 Clerk IV; 3 FC I's; 8.4 FC II's; 1 FC III; 2 Fraud Investigators; 1 H.R. Analyst I; 1 Media Spec.; 1 PS I; 2 SA I's; 4 SA II's; 4.5 Sup. FC I's; 2 Storekeepers; and 1 Stores Specialist.	(37.4)	(1,979,991)	(1,979,991)	-
9. All Departments: Reductions in Services and Supplies Decreases in County-Wide Cost Allocation Plan (COWCAP), communication network charges, and insurance premiums have played a role in the decrease reflected for services and supplies. In addition, savings realized from C-IV implementation also are a factor as postage costs are expected to decline as well as travel costs associated with development.	-	(923,096)	(923,096)	-
10. DAAS: Reduce IHSS Provider Payments Costs for DAAS-IHSS Providers will decrease by over \$6 million in 2005-06 due to a change in requirements for qualifying cases for federal funds. As of May 2004, cases will retroactively qualify to receive federal funding. It is estimated that 90% of non-federal cases which were paid 65% state 35% county qualify for 50% federal funds. This shift will affect the amount of realignment revenue needed as federal revenue will increase.	-	(1,202,372)	(1,202,372)	-
11. TAD: Increase Transfers New MOU's with Probation and Public Health require TAD to transfer funds to cover the expenses associated with implementing the Probation-to-Work program and assist disabled CalWORKs individuals.	-	3,333,495	3,333,495	-
12. All Departments: Increase Equipment and Vehicle Purchases Increased costs associated with purchasing new photocopiers to replace aging copiers throughout the agency. This increase also includes the purchase of a scissorlift for the closed files warehouse. The purchase of new vehicles is also to replace aging vehicles in the HSS fleet.	-	691,000	691,000	-
13. All Departments: Increase Operating Transfers Expected increases are due to increases expected for IHSS provider health benefit expenses, the Local Cost associated with the IHSS Public Authority, the advance made to IHSS for health benefits, and CalWORKs incentives used for the Probation Heart Bar camp.	-	2,617,435	2,617,435	-



BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
14. All Departments: Increase Lease/Purchase of Equipment This increase is necessary for the maintenance of the agency's information systems. HSS plans to acquire several servers, switches, and routers to both upgrade existing systems and replace those that are aging.	-	71,220	71,219	1
15. All Departments: Decrease Reimbursements It is expected that some of the administrative support now provided by HSS to non-welfare departments will no longer be necessary in 2005-06 due to the completion of major projects and possible reorganization which will result less service demand.	-	72,701	72,699	2
16. Clerical Classification Study ** Final Budget Adjustment - Mid Year Item Increase in costs of \$1,006,700 related to the Clerical Classification Study approved by the Board on April 5, 2005 #67.	-	1,006,700	855,700	151,000
Total	30.6	8,238,739	8,087,739	151,000

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



Domestic Violence/Child Abuse Services

DESCRIPTION OF MAJOR SERVICES

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. The domestic violence program under SB 1246 is funded by a surcharge on marriage licenses. The child abuse prevention program is funded by a state grant and revenues generated from a surcharge placed on certified copies of birth certificates. Revenues from the surcharges are deposited in special revenue funds (SDL DPA for birth certificates and SDP DVC for marriage licenses) and used to fund the contractors. These three revenue sources provide 100% of the funding for this program.

There is no county general fund contribution nor staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	1,344,375	1,411,699	1,307,404	1,507,439
Departmental Revenue	1,344,375	1,411,699	1,312,310	1,507,439
Local Cost	-	-	(4,906)	-

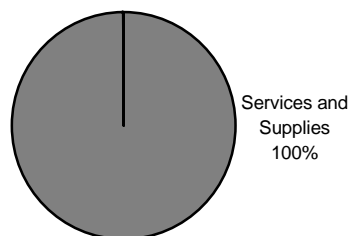
Workload Indicators

SB 1246 Contracts	283,500	292,005	292,005	300,765
AB 2994 Contracts	424,400	462,882	379,613	549,862
AB 1733 Contracts	636,475	656,812	635,786	656,812

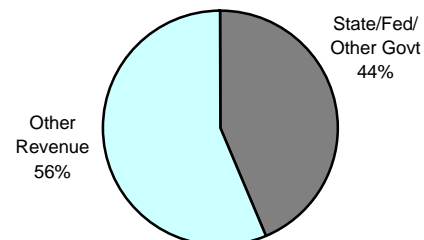
In 2004-05 the amount of contracts awarded was less than originally budgeted because three service contracts were not renewed. As a result, expenditures were \$104,295 less than originally budgeted.

Each year, the department completes an analysis of the revenue from the surcharges on marriage licenses and birth certificates as well as the estimated year-end fund balances for the special revenue funds. It is from this analysis that the amount to be awarded for service contracts in the succeeding year is determined. Each special revenue fund is permitted to carry over fund balances from year to year should revenues outpace the contracts awarded in any given year. Cash receipts in 2004-05 have not kept pace with the contracts awarded, resulting in a drawdown of the fund balances. This trend is expected to continue indefinitely. Rather than making the entire fund balances available for contracts in 2005-06, contract amounts will be only slightly increased in order to delay the inevitable exhaustion of the fund balances. This strategy should bolster steady growth in contractor awards for future years when, barring state legislation to increase surcharges, the fund balances will be exhausted and contracts will depend entirely on fluctuating yearly cash receipts.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services
 DEPARTMENT: Domestic Violence/Child Abuse
 FUND: General

BUDGET UNIT: AAA DVC
 FUNCTION: Public Assistance
 ACTIVITY: Aid Programs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
<u>Appropriation</u>					
Services and Supplies	1,307,404	1,411,699	1,595,898	(88,459)	1,507,439
Total Appropriation	1,307,404	1,411,699	1,595,898	(88,459)	1,507,439
<u>Departmental Revenue</u>					
State, Fed or Gov't Aid	650,063	656,812	656,812	-	656,812
Operating Transfers In	662,247	754,887	939,086	(88,459)	850,627
Total Financing Sources	1,312,310	1,411,699	1,595,898	(88,459)	1,507,439
Local Cost	(4,906)	-	-	-	-

DEPARTMENT: Domestic Violence/Child Abuse
 FUND: General
 BUDGET UNIT: AAA DVC

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Services and Supplies	-	(88,459)	-	(88,459)
Since the time that 2005-06 projections were developed, the Department of Childrens Services has adjusted downward the amount intended to be awarded for contracts.				
2. Operating Transfers In	-	-	(88,459)	88,459
The amount to be awarded for contracts has decreased since the 2005-06 projections were developed. Therefore, less revenue will be transferred into this fund.				
Total	-	(88,459)	(88,459)	-



Entitlement Payments (Childcare)

DESCRIPTION OF MAJOR SERVICES

All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of federal welfare reform and the resulting state CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients that are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect. Childcare provider payments are 100% federal and state funded through reimbursements by the state.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	83,601,688	82,397,695	81,065,438	85,905,228
Departmental Revenue	83,601,688	82,397,695	81,063,581	85,905,228
Local Cost	-	-	1,857	-

Workload Indicators

Average Monthly Caseload	19,148	18,682	17,955	18,854
Average Monthly Aid	367	368	372	380

In comparison to the final 2004-05 budget, it is projected that average monthly paid cases will increase by 1% in 2005-06 due to an increase in CalWORKs intake and the focus on placing clients into mandated welfare-to-work activities. Average monthly aid is projected to increase by 3% in 2005-06 due to changes in caseload makeup.

Funding impacts to the childcare programs made as a result of the state's final budget will require the department to manage childcare caseload so as to remain within the expenditure limitations of the allocations received from the state. Historically, information regarding allocations is received from the state in the latter part of the first quarter of the new fiscal year.

Childcare provider payments are 100% federal and state funded through reimbursements by the state. There is no local cost.

Actual allocation/grants in 2004-05 were higher than budgeted. In August 2004 the California Department of Education (CDE) released the allocations to the Counties for Stages 2 and 3, CPS and the Federal Block Grant. On August 17th, the department presented to the Board these 2004 allocations. In July 2004, January and April 2005 the department received allocation augmentations from CDE of 10.06 million in Stages 2 & 3, which were presented to the Board on November 9, 2004 (# 31), March 1 and August 9, 2005 (# 42 & 28). These augmentations were due to low initial allocation and subsequent cost reviews by the state.

Budgeted and actual allocations and contracts for childcare services are shown below:

Program	2004-05 Budget	Actual Contract / Allocation Amounts	Add'l Contract / Allocation Amounts	Total Funding
Stage 1 CalWORKs	38,330,355	41,918,512	(6,389)	41,912,123
Stage 2 Contracts	30,656,745	29,605,468	3,733,207	33,338,675
Stage 3 Contracts	9,240,928	2,054,968	6,330,399	8,385,367
Alternative Payment		-	-	-
Contract State contract		-	-	-
(Child Protective		-	-	-
Services)	1,097,971	1,171,374	98,530	1,269,904
Federal Block Grant		-	-	-
State contract (working		-	-	-
poor)	3,071,695	3,046,172	41,216	3,087,388
Total	82,397,694	77,796,494	10,196,963	87,993,457



Actual expenditures were:

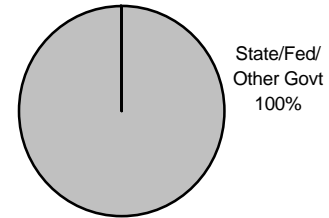
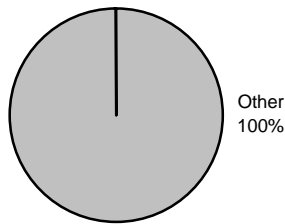
Under budget by \$1.3 million

Less than actual allocations by \$6.9 million

Actual expenditures were under budget and appropriation due to changes in legislation that decreased the allowable amount reimbursed to childcare providers. Caseloads declined by 6.2 % from FY 03/04 as a result of staff review due to the conversion to Consortium IV (C-IV) the new automated case management system implemented in September 2004.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY

2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services
DEPARTMENT: Entitlement Payments
FUND: General

BUDGET UNIT: AAA ETP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
<u>Appropriation</u>					
Other Charges	81,065,438	82,397,695	85,905,228	-	85,905,228
Total Appropriation	81,065,438	82,397,695	85,905,228	-	85,905,228
<u>Departmental Revenue</u>					
State, Fed or Gov't Aid	81,063,581	82,397,695	85,905,228	-	85,905,228
Total Revenue	81,063,581	82,397,695	85,905,228	-	85,905,228
Local Cost	1,857	-	-	-	-



Out-of-Home Child Care

DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for room, board and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increase the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	314,454	367,618	358,530	367,618
Local Cost	314,454	367,618	358,530	367,618

Workload Indicators

Paid Cases per Month	30	25	20	17
Average Monthly Aid	888	1,225	1,495	1,795

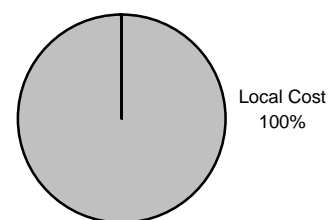
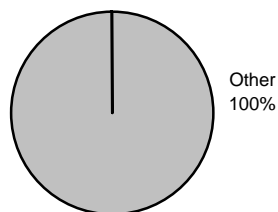
Expenditures for this budget are relatively inconsistent from month to month, depending upon the number of non-aided children placed in emergency shelter care.

Paid cases per month are projected to drop by 32% from the previous budget due to the Department of Children's Services ability to more efficiently help children qualify for federal and state programs. Average monthly aid per case is projected to increase by 47% due to:

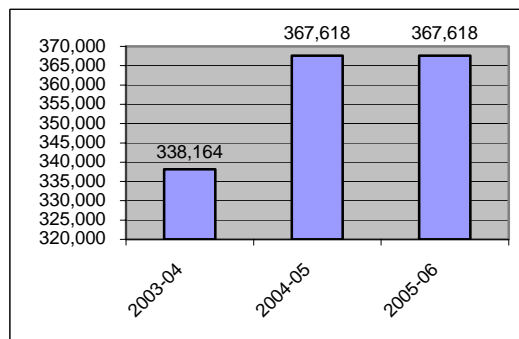
- An increasing number of disturbed children entering the child welfare system
- A shortage of facilities in the county that accept high-risk children at a reasonable placement rate

No revenue is received for this program. It is funded entirely with local funds.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY 2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
 DEPARTMENT: Out-of-Home Child Care
 FUND: General

BUDGET UNIT: AAA OCC
 FUNCTION: Public Assistance
 ACTIVITY: Aid Programs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
<u>Appropriation</u>					
Other Charges	358,530	367,618	367,618	-	367,618
Total Appropriation	358,530	367,618	367,618	-	367,618
Local Cost	358,530	367,618	367,618	-	367,618



Aid To Adoptive Children

DESCRIPTION OF MAJOR SERVICES

This program provides financial assistance to adopting parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are disadvantaged personally or physically handicapped, or are adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. This budget is funded approximately 47% federal, 39% state, with the remaining costs offset by revenue from the Social Services Realignment and local cost.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	20,019,351	25,193,425	24,803,158	30,863,005
Departmental Revenue	18,730,791	23,987,882	23,791,527	29,396,811
Local Cost	1,288,560	1,205,543	1,011,631	1,466,194
<u>Workload Indicators</u>				
Cases Per Month	2,396	2,869	2,796	3,252
Average Monthly Aid	697	732	739	791

Budgeted annual cases in 2004-05 were 34,428 with an average cost per case of \$732. Actual caseload was 33,551 with an average cost per case of \$739. The lower caseload and small increase in cost resulted in \$390,267 lower expenditures and a decrease in revenue.

Annual caseload and average monthly grant increases are as follows:

Fiscal Year	Annual Cases	% Increase	Average Monthly Grant Amount	% Increase
2000-01	14,652		\$525	
2001-02	18,696	28%	\$611	16%
2002-03	23,112	24%	\$656	7%
2003-04	28,752	24%	\$697	6%
2004-05	33,551	14%	\$739	6%

The growth in this program is attributed to state legislation, which became effective January 1, 2000, that encourages and promotes the adoption of children eligible for the program (AB 390). The legislation requires that the county provide prospective adoptive families with information on the availability of benefits, as well as reimbursement for nonrecurring expenses in the adoption of an eligible child. Additionally, there is no financial means test used to determine an adoptive family's eligibility for the program.

Costs for this program were originally budgeted as approximately 86.6% federal/state funded with a 13.4% local share. The actual sharing ratio in 2004-05 was 87.4% federal/state a 12.6% local share. This change resulted in a \$196,355 local share savings. The local share is funded with a combination of Social Services Realignment and local cost.

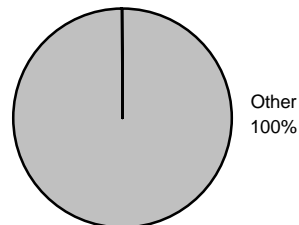
Continued growth in caseload and the average grant amount is due to the success of legislation mentioned earlier.

Estimated expenditures for 2005-06 are based on an overall anticipated total annual cases of 39,028, a 13% increase over 2004-05. Average monthly grant amounts are projected to be \$791, an 8.0% increase over 2004-05.

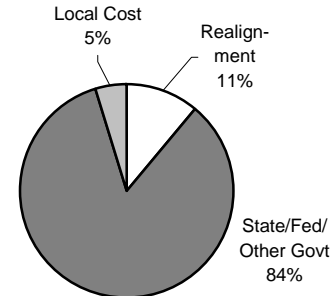


Total local share required in 2005-06 is \$4,905,348. The general fund contributes \$1,466,194 and Social Services Realignment will fund \$3,439,154. This is an increase of \$260,651 in general fund and \$668,913 in Social Services Realignment needed to fund the local share beyond what was included in the 2004-05 budget.

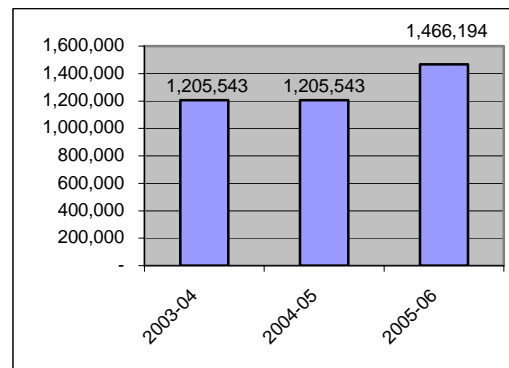
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
DEPARTMENT: Aid to Adoptive Children
FUND: General

BUDGET UNIT: AAB ATC
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
<u>Appropriation</u>					
Other Charges	24,803,158	25,193,425	30,861,157	1,848	30,863,005
Total Appropriation	24,803,158	25,193,425	30,861,157	1,848	30,863,005
<u>Departmental Revenue</u>					
Realignment	2,770,241	2,770,241	3,439,154	-	3,439,154
State, Fed or Gov't Aid	20,965,134	21,217,641	25,948,080	9,577	25,957,657
Total Revenue	23,791,527	23,987,882	29,387,234	9,577	29,396,811
Local Cost	1,011,631	1,205,543	1,473,923	(7,729)	1,466,194



DEPARTMENT: Aid to Adoptive Children
 FUND: General
 BUDGET UNIT: AAB ATC

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Other Charges Caseload was originally expected to average 3,227 cases at \$797 per case. Additional data projects the average caseload to be 3,252 at \$791 per case.	-	1,848	-	1,848
2. Decreased State Revenue Historical data over the past 19 months, July 2003 through January 2005, shows that the state sharing ratio is 39.3%, it was originally expected to be 40.6%.	-	-	(265,601)	265,601
3. Increased Federal Revenue Historical data over the past 19 months, July 2003 through January 2005, shows that the federal sharing ratio is 47.3%, it was originally expected to be 45.9%. Therefore, \$7,729 of local cost was not needed in this budget unit. This local cost saving will be used to offset a local cost overage in the Seriously Emotionally Disturbed budget unit in an effort to keep overall HSS Subsistence Payment budget units within local cost targets for 2005-06.	-	-	275,178	(275,178)
Total	-	1,848	9,577	(7,729)



AFDC – Foster Care

DESCRIPTION OF MAJOR SERVICES

This program provides aid payments for children living in foster homes and group-care facilities. The Foster Care caseload consists of cases from both the Department of Children's Services (DCS) (approximately 90%) and Probation (approximately 10%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal (federal, state and county participation) and non-federal (state and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- For federally eligible (federal) cases, the cost-sharing ratios are approximately 43% federal, 22% state, and 35% county.
- For non-federally eligible (non-federal) cases, the cost-sharing ratio is 40% state and 60% county.
- All county share-of-cost is mandated and is reimbursed from Social Services Realignment and the county general fund.

Additionally, this budget unit provides \$1.0 million in funding annually to the Probation Department to assist with the placement costs and case management services for youth placed in the Fouts Springs Youth Facility. This facility is a boot-camp type of facility and is used as a diversionary program for delinquent youth.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	96,259,224	100,802,968	96,488,529	104,436,782
Departmental Revenue	82,481,186	87,328,206	82,904,560	89,700,112
Local Cost	13,778,038	13,474,762	13,583,969	14,736,670
<u>Workload Indicators</u>				
Non-Federal Annual Paid Cases	14,232	14,148	14,648	14,556
Non-Federal Avg Paid Cases per Month	1,186	1,179	1,221	1,213
Non-Federal Avg Monthly Aid per Case	1,483	1,602	1,540	1,581
Federal Annual Paid Cases	43,131	42,216	42,989	42,672
Federal Avg Paid Cases per Month	3,594	3,518	3,582	3,556
Federal Avg Monthly Aid per Case	1,712	1,825	1,748	1,885

Foster Care caseload has remained relatively stable in recent years. Caseload experienced a sudden increase during the 2nd quarter of 2004-05 but has steadily decreased since that time. Overall, caseload numbers exceeded those included in the 2004-05 budget by 1,273, or 2.2%.

Costs for these cases have increased significantly in recent years due to the severe statewide shortage of foster family homes and intensive treatment facilities for seriously troubled children. These children were being placed in higher cost foster family agencies (FFA) and group homes. DCS implemented a "Family to Family" program in 2004-05. One of the goals of the program is to place children in their own neighborhoods and reduce placements in group homes and FFAs whenever possible. Subsequently, the number of children placed in FFAs stabilized and the number of group home placements decreased slightly. This resulted in a smaller cost increase than originally projected. The average grant for 2004-05 was budgeted to increase 7% from the previous year but actually increased only 2%.

Additional revenue of \$819,252 was collected as a result of child support collection reimbursements. This revenue was not included in the 2004-05 budget because the Governor proposed that the state retain the county share of child support collections in his 2004-05 budget proposals. The final state budget restored these reimbursements to counties.



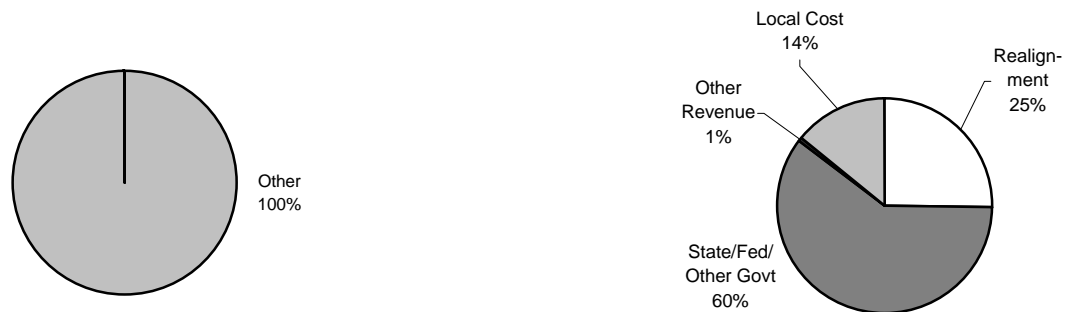
Due to the lower caseload cost and the additional revenue, this budget unit realized a local cost savings of \$1.8 million. Some realignment revenue was shifted to budget unit AAB SED in an effort to keep that budget unit within local cost targets. This allowed Human Services (HS) to remain within local cost targets in the overall subsistence payment budget units for 2004-05.

Foster Care caseload has remained relatively stable in recent years. After experiencing unanticipated caseload increases in the first half of 2004-05, the department is projecting that the decline trend will slow in 2005-06. Federal cases are projected to remain stable at the actual 2004-05 monthly average number of cases. Non-federal cases are estimated to remain steady at the projected June 2005 caseload.

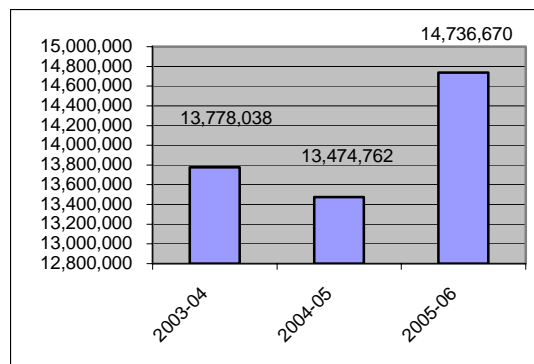
It is projected that the costs for these cases will continue to increase. The average cost per case in 2005-06 is projected to increase approximately 4% over the actual costs being experienced in 2004-05.

Additional revenue of \$700,000 is projected as a result of Child Support Collection reimbursements. This revenue was not included in the 2004-05 budget because the Governor proposed that the state retain the county share of child support collections in his 2004-05 budget proposals. The final state budget restored these reimbursements to counties.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY 2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
DEPARTMENT: AFDC - FOSTER CARE
FUND: General

BUDGET UNIT: AAB BHI
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Other Charges	95,519,773	99,702,968	106,305,422	(2,851,940)	103,453,482
Transfers	968,756	1,100,000	1,100,000	(116,700)	983,300
Total Appropriation	96,488,529	100,802,968	107,405,422	(2,968,640)	104,436,782
Departmental Revenue					
Realignment	23,912,306	28,188,507	28,468,101	(1,938,431)	26,529,670
State, Fed or Gov't Aid	58,152,848	59,139,699	63,400,651	(930,209)	62,470,442
Current Services	819,252	-	-	-	-
Other Revenue	20,154	-	800,000	(100,000)	700,000
Total Revenue	82,904,560	87,328,206	92,668,752	(2,968,640)	89,700,112
Local Cost	13,583,969	13,474,762	14,736,670	-	14,736,670

DEPARTMENT: AFDC - FOSTER CARE
FUND: General
BUDGET UNIT: AAB BHI

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Other Charges Resulting from a decreased caseload projection. At the time of the 2004-05 projection, caseload had experienced a very large jump in October 2004. Caseload has since been declining steadily, and is projected to be lower than originally estimated.	-	(2,851,940)	-	(2,851,940)
2. State Realignment Decreased caseload projection resulting in decrease of costs. At the time of the 2005-06 projection, caseload had experienced a very large jump in October 2004. Caseload has since been declining steadily, and is projected to be lower than originally estimated. Also, CalWORKs Incentive funds are now being used to reimburse the Probation Department for placement costs and case management services for youth placed at the Fouts Springs.	-	-	(1,938,431)	1,938,431
3. State Revenue Decreased caseload projection resulting in decrease of costs and decrease of state reimbursements. At the time of the 2005-06 projection, caseload had experienced a very large jump in October 2004. Caseload has since been declining steadily, and is projected to be lower than originally estimated. Whether or not reporting errors discovered after the implementation of C-IV effected the caseload numbers is still undetermined.	-	-	(584,409)	584,409
4. Federal Revenue Decreased caseload projection resulting in decrease of costs and decrease of federal reimb. At the time of the 2005-06 projection, caseload had experienced a very large jump in October 2004. Caseload has since been declining steadily, and is projected to be lower than originally estimated. Whether or not reporting errors discovered after the implementation of C-IV effected the caseload numbers is still undetermined.	-	-	(1,329,100)	1,329,100
5. State - Aid for Children Incentive funds used for Fouts Springs (8665). Paid for in previous years with realignment funds.	-	-	983,300	(983,300)
6. Transfer to Probation for Fouts Springs Facility At time of the 2005-06 projection, HS had reimbursed Probation \$1.1 mil per year. It is now projected to be only \$983,300.	-	(116,700)	-	(116,700)
7. Other Revenue Child Support Collections estimated to be \$100,000 less than at time of 2005-06 projection.	-	-	(100,000)	100,000
Total	-	(2,968,640)	(2,968,640)	-



Refugee Cash Assistance

DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. This program is 100% federally funded and open-ended. There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	40,027	100,000	29,502	100,000
Departmental Revenue	39,505	100,000	28,093	100,000
Local Cost	522	-	1,409	-

Workload Indicators

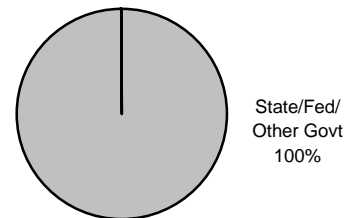
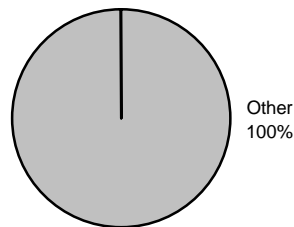
Cases Per Month	11	20	9	20
Average Monthly Aid	310	415	273	415

Actual expenditures 2004-05 were lower than budgeted due to a decrease in the refugee population moving into the county and many participants reaching the eight-month time limit of the program.

The proposed 2005-06 budget projects a caseload consistent with the current year. Average cost per case is projected to increase slightly due to grant increases mandated by the state. This program is 100% federally funded and open-ended. The 2005-06 appropriation for this budget is being held at the current budgeted level since refugee situations can change dramatically.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY

2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services
DEPARTMENT: Refugee Cash Asst program
FUND: General

BUDGET UNIT: AAB CAP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
<u>Appropriation</u>					
Other Charges	29,502	100,000	100,000	-	100,000
Total Appropriation	29,502	100,000	100,000	-	100,000
<u>Departmental Revenue</u>					
State, Fed or Gov't Aid	28,093	100,000	100,000	-	100,000
Total Revenue	28,093	100,000	100,000	-	100,000
Local Cost	1,409	-	-	-	-



Cash Assistance For Immigrants

DESCRIPTION OF MAJOR SERVICES

This program, under AB-2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998 and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded.

There is no staffing associated with this budget unit.

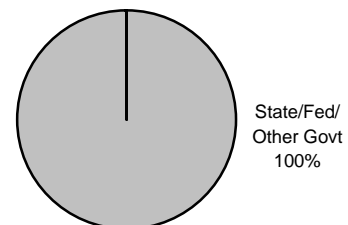
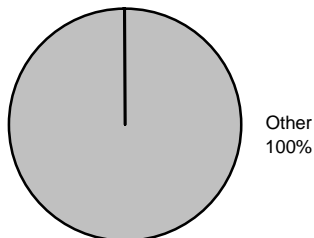
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	708,183	1,053,030	769,932	856,993
Departmental Revenue	710,935	1,053,030	770,543	856,993
Local Cost	(2,752)	-	(611)	-
<u>Workload Indicators</u>				
Cases Per Month	94	111	91	96
Average Monthly Aid	628	790	705	746

Actual expenditures for 2004-05 were less than budgeted due to caseload decline. This is due to clients moving into the federal SSI/SSP program while new applications continue to decline. Average grant costs were also lower than expected.

The proposed 2005-06 budget projects a small caseload increase from the previous year and a 2% increase in the average grant amount due to increases mandated by the state in the past year. This is a 100% state funded program that results in no local cost.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY 2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services
DEPARTMENT: Cash Assistance for Immigrants
FUND: General

BUDGET UNIT: AAB CAS
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
<u>Appropriation</u>					
Other Charges	769,932	1,053,030	800,000	56,993	856,993
Total Appropriation	769,932	1,053,030	800,000	56,993	856,993
<u>Departmental Revenue</u>					
State, Fed or Gov't Aid	770,543	1,053,030	800,000	56,993	856,993
Total Revenue	770,543	1,053,030	800,000	56,993	856,993
Local Cost	(611)	-	-	-	-



DEPARTMENT: Cash Assistance for Immigrants
 FUND: General
 BUDGET UNIT: AAB CAS

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Other Charges	-	56,993	-	56,993
Expected caseload and average grant were revised during the 1st YEE to caseload average 96 and average grant amount \$696. Caseload is projected to remain at an average of 96 cases, however, due to average grant increases granted by the state, the average grant amount is expected to rise to \$730.					
2.	State Revenue	-	-	56,993	(56,993)
This program is 100% state funded at actual program expenditures. Revenue projections were decreased during the 1st YEE estimate based on projected expenditures. Projected expenditures are anticipated to increase over the 1st Year End Estimate due to grant amount increases granted by the state.					
Total		-	56,993	56,993	-



CalWORKS – All Other Families

DESCRIPTION OF MAJOR SERVICES

This budget unit provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. The federal (50%) and state (47.5%) governments reimburse costs for this program. The mandated local share of 2.5% is funded with county general fund.

There is no staffing associated with this budget.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	199,650,585	196,029,188	207,954,014	218,489,279
Departmental Revenue	195,387,981	191,128,458	203,812,221	213,837,725
Local Cost	4,262,604	4,900,730	4,141,793	4,651,554

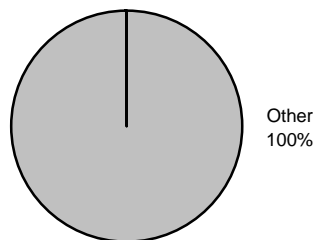
Workload Indicators

Annual Paid Cases	364,569	364,569	351,902	345,072
Average Paid Cases per Month	30,381	30,381	29,325	28,756
Average Monthly Aid	538	538	594	633

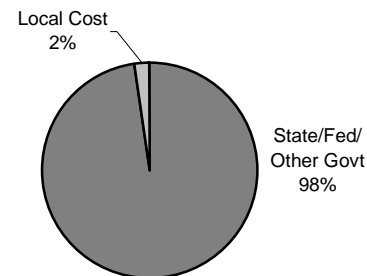
Actual expenditures for this program in 2004-05 were significantly higher than the \$196,029,188 approved in the final budget because of an unanticipated 2.75% Cost-of-Living-Allowance (COLA) mandated by the state for the final nine months of the fiscal year. This, coupled with an unanticipated increase in the number of children in the CalWORKs system resulted in the need to increase appropriation and revenue via a Board Agenda Item on June 21, 2005. Actual revenue was more than budgeted due to unanticipated revenue from Child Support collections. This revenue was not included in the 2004-05 budget because, in his proposed budget, the governor proposed that the state retain the county share of Child Support collections. The final state budget restored these reimbursements to the counties. This unanticipated revenue more than offset the required increase in local share needed as a result of the COLA and caseload increase and led to \$758,937 local cost savings.

While the Governor has once again proposed no COLA for aid recipients in 2005-06, this budget has factored in an average historical increase. In past years, negotiations made during the state budget process have increased grant amounts via use of a COLA. Caseloads are projected to continue to decline as a result of CalWORKs time limits and an improving local economy. This caseload decrease, coupled with the aforementioned restoration of the county's share of Child Support collections, should produce a lower local cost in 2005-06 than was included in the 2004-05 budget.

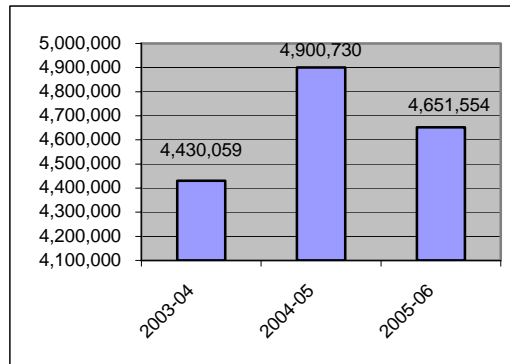
005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
 DEPARTMENT: CalWORKs - All Other Families
 FUND: General

BUDGET UNIT: AAB FGR
 FUNCTION: Public Assistance
 ACTIVITY: Aid Program

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Other Charges	207,954,014	196,029,188	222,502,240	(4,012,961)	218,489,279
Total Appropriation	207,954,014	196,029,188	222,502,240	(4,012,961)	218,489,279
Departmental Revenue					
State, Fed or Gov't Aid	202,779,183	191,128,458	217,639,684	(4,612,638)	213,027,046
Current Services	1,032,853	-	-	810,679	810,679
Other Revenue	185	-	-	-	-
Total Revenue	203,812,221	191,128,458	217,639,684	(3,801,959)	213,837,725
Local Cost	4,141,793	4,900,730	4,862,556	(211,002)	4,651,554

DEPARTMENT: CalWORKs - All Other Families
 FUND: General
 BUDGET UNIT: AAB FGR

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Decreased Appropriation and Revenues	-	(4,012,961)	(3,801,959)	(211,002)
Although expected cost-of-living adjustments will result in the need for more appropriation over the 2004-05 budget, recent caseload analysis indicates that less appropriation will be needed than was estimated in the Cost to Maintain Program Services column. Revenue and local cost will change accordingly. This local cost saving will be used to offset a local cost overage in the Seriously Emotionally Disturbed budget unit in an effort to keep overall HS Subsistence Payment budget units within local cost targets for 2005-06.				
Total	-	(4,012,961)	(3,801,959)	(211,002)



Kinship Guardianship Assistance Program

DESCRIPTION OF MAJOR SERVICES

This federal program was implemented Jan. 1, 2000. It provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kinship Guardianship Assistance Program (Kin-GAP) is not automatic. The court, with a recommendation from the social worker, has discretion regarding whether termination of dependency is in the child's best interest.

The estimated federal cost reimbursement is approximately 66% and the state cost reimbursement is approximately 17%. The remaining 17% mandated local share is funded by the county general fund.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	3,394,039	4,556,185	3,797,586	4,818,510
Departmental Revenue	2,870,851	3,793,024	3,248,975	4,036,410
Local Cost	523,188	763,161	548,611	782,100
Budgeted Staffing		-		-
<u>Workload Indicators</u>				
Annual Paid Cases	6,300	8,124	7,244	8,682
Average Monthly Cases	525	677	604	677
Average Monthly Aid	537	560	526	555

Expenditures were \$758,599 lower than the 2004-05 budget due to the following:

- Lower caseload - The number of cases in 2004-05 was 9% lower than budget. This is because fewer children have entered the program than was projected when the budget was prepared. Caseload has stabilized due to the reduction of eligible foster care cases transferring to Kin-GAP.
- Lower average grant - The average grant was 6% lower than budget. It was anticipated that, as the age of the children in the program increased, costs per case would also increase. Current research indicates that this has not resulted in the expected increase in the average grant.

Revenues were lower than budget due to declining caseload. Additional revenue of \$49,659 was received as a result of Child Support Collection reimbursements. This revenue was not included in the 2004-05 budget because the Governor proposed that the state retain the county share of Child Support Collections in his 2004-05 budget proposals. The final state budget restored these reimbursements to counties.

Lower caseload growth and average grant payments, coupled with the unanticipated revenue received from Child Support Collections resulted in a local cost savings of \$214,550. This local cost saving was used to offset local cost overages in other budget units in an effort to keep overall HS Subsistence Payment budget units within local cost targets for 2004-05.

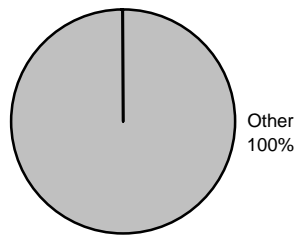
Since the program's inception in 2000, caseload continued to grow significantly each year. The 2005-06 budget was developed anticipating that caseload would increase by approximately 6%. In the last 8 months caseload has stabilized due to the reduction of eligible foster care cases transferring to Kin-GAP.

The average grant requested for 2005-06 reflects a 3% increase for Cost of Living Allowances.

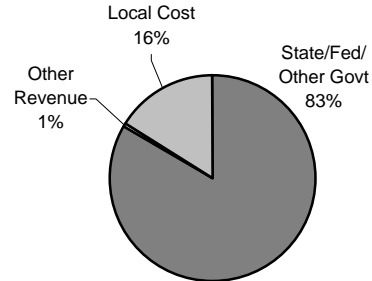
Additional revenue of \$25,000 is projected as a result of Child Support Collection reimbursements. This revenue was not included in the 2004-05 budget because the Governor proposed that the state retain the county share of Child Support Collections in his 2004-05 budget proposals. The final state budget restored these reimbursements to counties. In the few months since projections were prepared for 2005-06 targets, caseload growth has decreased and local cost is now anticipated to be almost \$40,000 lower than target. This local cost saving will be used to offset a local cost overage in the Seriously Emotionally Disturbed budget units in an effort to keep overall HS Subsistence Payment budget units within local cost targets for 2005-06.



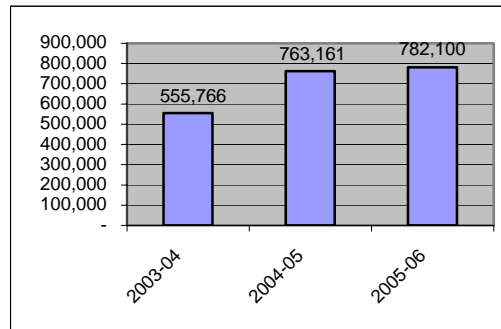
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
DEPARTMENT: KIN GAP
FUND: General

BUDGET UNIT: AAB KIN
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Other Charges	3,797,586	4,556,185	5,051,340	(232,830)	4,818,510
Total Appropriation	3,797,586	4,556,185	5,051,340	(232,830)	4,818,510
Departmental Revenue					
State, Fed or Gov't Aid	3,205,052	3,793,024	4,205,241	(193,831)	4,011,410
Other Revenue	43,923	-	25,000	-	25,000
Total Revenue	3,248,975	3,793,024	4,230,241	(193,831)	4,036,410
Local Cost	548,611	763,161	821,099	(38,999)	782,100

DEPARTMENT: KIN GAP
FUND: General
BUDGET UNIT: AAB KIN

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Decreased Appropriation Caseload is expected to be 2% lower than originally projected. Costs are expected to be 2% lower than originally projected. Caseload has not been increasing at the rate originally budgeted.	-	(232,830)	-	(232,830)
2. Decreased State Revenue Due to the decrease in anticipated costs, the state share of reimbursement will be decreased.	-	-	(38,999)	38,999
3. Decreased Federal Revenue Due to the decrease in anticipated costs, the federal share of reimbursement will be decreased.	-	-	(154,832)	154,832
Total	-	(232,830)	(193,831)	(38,999)



Seriously Emotionally Disturbed

DESCRIPTION OF MAJOR SERVICES

Assembly Bill 3263 requires Human Services System to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are referrals from the county's school districts who have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referred to the Department of Behavioral Health (DBH) whom has case management and supervision responsibility. This budget includes an expenditure offset of \$225,000 from the DBH for clients placed in residential facilities outside of California. This budget is funded 40% by the state with the remainder funded from Social Services Realignment and a county general fund contribution. There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	3,128,277	3,794,651	3,875,522	5,242,905
Departmental Revenue	2,527,007	3,063,342	3,158,650	4,262,503
Local Cost	601,270	731,309	716,872	980,402

Workload Indicators

Cases Per Month	46	49	54	50
Average Monthly Aid	5,993	6,585	5,962	9,159

Although caseload was higher than originally budgeted the average monthly grant was significantly lower. The lower grant amount is directly attributed to a higher number of placements being placed outside the state of California, which resulted in a higher reimbursement amount from DBH. DBH is required to reimburse Human Services (HS) for children placed in out-of-state group homes. However, even though the average monthly grant was lower than originally budgeted, the increased caseload resulted in an increase in expenditures of \$80,871. Due to increased expenditures, revenue increased and local cost savings of \$14,437 was realized.

Projected expenditures for 2005-06 are based on:

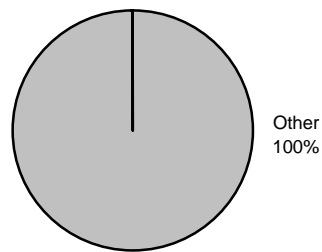
- continued higher overall average monthly caseload
- placement in higher level-of-care facilities and
- expected rate increases granted to group homes

The majority of the participants are placed in rate classification level (RCL) 12 group homes. In prior years the majority of the participants were split between placements in RCL levels 11 and 12. However, 18.5% of the participants are currently placed in the highest level of group home RCL 14. This is an increase from 9% last fiscal year. 75% of the participants have been in the program 1 year or less and 19% remain in the program between 1 and 2 years. Only 3 participants have remained in this program for more than 2 years.

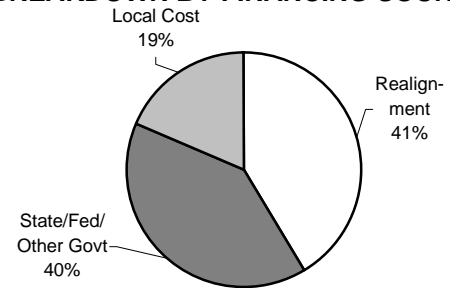
Continued caseload growth requires additional appropriation, revenue and local share in 2005-06. Total mandated local share is \$3,145,743, of which \$2,165,341 is funded with Social Services Realignment. This is an increase of \$619,859 in Realignment over 2004-05. The remaining \$980,402 local share is funded with general fund dollars, which is an increase of \$249,093 over the amount funded in 2004-05. Expected local cost savings in other Subsistence Budget units will be used in this budget unit to allow HS to remain within local cost targets in the overall subsistence payment budget units for 2005-06.



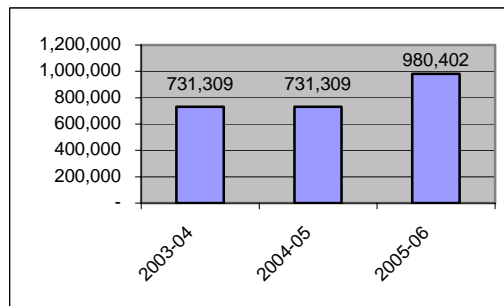
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
DEPARTMENT: Seriously Emotionally Disturbed
FUND: General

BUDGET UNIT: AAB SED
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Other Charges	3,875,522	3,794,651	4,001,414	1,241,491	5,242,905
Total Appropriation	3,875,522	3,794,651	4,001,414	1,241,491	5,242,905
Departmental Revenue					
Realignment	1,545,482	1,545,482	1,680,594	484,747	2,165,341
State, Fed or Gov't Aid	1,613,168	1,517,860	1,600,566	496,596	2,097,162
Total Revenue	3,158,650	3,063,342	3,281,160	981,343	4,262,503
Local Cost	716,872	731,309	720,254	260,148	980,402

DEPARTMENT: Seriously Emotionally Disturbed
FUND: General
BUDGET UNIT: AAB SED

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increased program expenditures Caseload remains at originally projected average number of participants of 50 per month. Cost per case was originally projected to be \$6,611. Because of caseload shifting into higher level of group homes, the cost per case is projected to increase to an average of \$9,159, based on 5 year average increase in cost per case.	-	1,241,491	-	1,241,491
2. Increased Realignment Revenue Program cost are reimbursed 40% state revenue. The remaining cost is funded through state realignment and local cost. Because of savings in other programs, additional needed realignment revenue of \$484,747 is available for this program.	-	-	484,747	(484,747)
3. Increased State Revenue Program cost are reimbursed 40% state revenue. Because of increased expenditures, state reimbursement will increase.	-	-	496,596	(496,596)
Total	-	1,241,491	981,343	260,148



CalWORKS – 2-Parent Families

DESCRIPTION OF MAJOR SERVICES

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parent(s) is excluded from, or ineligible for, CalWORKs. The state and federal governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	17,232,244	15,072,908	16,491,613	16,419,500
Departmental Revenue	16,809,007	14,694,577	16,104,689	16,029,361
Local Cost	423,237	378,331	386,924	390,139

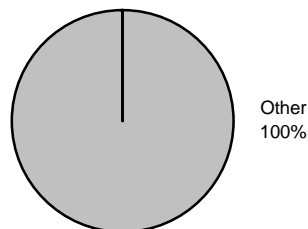
Workload Indicators

Annual Paid Cases	27,928	24,548	23,147	24,155
Paid Cases per Month	2,327	2,046	1,929	2,013
Average Monthly Aid	607	614	715	680

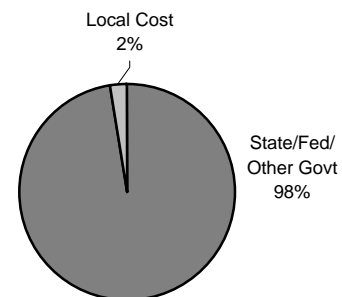
Actual expenditures in 2004-05 were significantly higher than budget due to an unanticipated 2.75% Cost-of-Living Adjustment (COLA) provided by the state for the final nine months of the fiscal year. The resulting \$8,593 increase in local share has been almost entirely offset by the restoration of the county's share of child support collections in final state budget negotiations.

While the Governor has once again proposed no COLA for aid recipients in 2005-06 this budget has factored in an average historical increase. In past years, negotiations made during the state budget process have increased grant amounts via use of a COLA. Caseloads are projected to continue to decline as a result of CalWORKs time limits and an improving local economy. These caseload decreases will mitigate the local cost increase to only \$11,808.

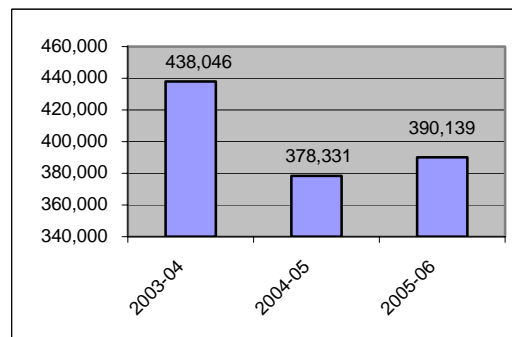
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
 DEPARTMENT: CalWORKs - 2-Parent Families
 FUND: General

BUDGET UNIT: AAB UPP
 FUNCTION: Public Assistance
 ACTIVITY: Aid Program

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Other Charges	16,491,613	15,072,908	16,436,536	(17,036)	16,419,500
Total Appropriation	16,491,613	15,072,908	16,436,536	(17,036)	16,419,500
Departmental Revenue					
State, Fed or Gov't Aid	16,082,987	14,694,577	16,043,979	(36,609)	16,007,370
Current Services	21,702	-	-	21,991	21,991
Total Revenue	16,104,689	14,694,577	16,043,979	(14,618)	16,029,361
Local Cost	386,924	378,331	392,557	(2,418)	390,139

DEPARTMENT: CalWORKs - 2-Parent Families
 FUND: General
 BUDGET UNIT: AAB UPP

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Decreased appropriation and revenue	-	(17,036)	(14,618)	(2,418)
Expected continuing caseload declines will result in the need for less appropriation in turn resulting in lower revenues from the state and federal governments and lower local cost needed. This local cost saving will be used to offset a local cost overage in the Seriously Emotionally Disturbed budget unit in an effort to keep overall HS Subsistence Payment budget units within local cost targets for 2005-06.				
Total	-	(17,036)	(14,618)	(2,418)



Aid To Indigents (General Relief)

DESCRIPTION OF MAJOR SERVICES

The county is mandated to provide subsistence in the form of cash aid for food, shelter, and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. These general relief payments facilitate transition to an employable status and provide interim assistance pending receipt of Social Security Insurance (SSI) benefits. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications for SSI benefits. Other revenue represents retroactive SSI payments, which the county receives as reimbursement for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	1,490,049	1,361,560	1,304,789	1,446,420
Departmental Revenue	331,626	342,470	365,313	370,256
Local Cost	1,158,423	1,019,090	939,476	1,076,164

Workload Indicators

Individuals served per month	482	445	421	464
Average monthly grant per person	255	252	258	258

Actual 2004-05 expenditures were \$56,771 less than budgeted. This is primarily due to a decline in caseload. Reasons for this decline can be attributed to:

- A new stand-alone automated system. GRMS was introduced the latter part of 2004 to enhance the antiquated legacy system replaced by C-IV. This system mandates that each case be reviewed prior to benefits being issued.
- A biannual review of all GR cases. This review is conducted by an internal third party to ensure cases are in compliance with eligibility requirements. This ensures that staff and management are made aware of any systemic deficiencies and can take appropriate action as needed.

\$22,843 more revenue was received than budgeted. The revenue collection represents retroactive SSI payments the County receives as reimbursement from eligible indigents prior to their enrollment in SSI.

A \$79,614 decrease in local cost for this program is a result of lower expenditures and higher revenue.

It is projected that 2005-06 caseload will increase by 4% in comparison to 2004-05 budget due to the following:

- CalWorks clients reaching the 5-year aid limit.
- The county's continuing population increase and the availability of affordable housing (including shared living arrangements)
- Clients staying on aid longer because of changes to SSI rules, i.e. substance abusers are not eligible for SSI unless they are in a treatment program.
- Clients staying on aid longer because of the lengthy appeals process for their specific case situations (some clients have been in the appeals process since 2002).

Average monthly aid per case is projected to increase by 2.5% due to inflation.

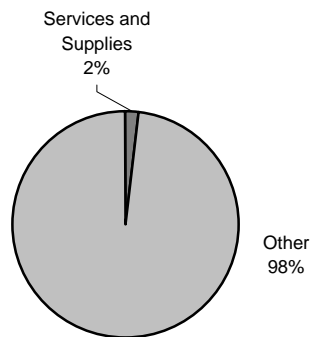
Due to the 4% increase in caseload and the 2.5% increase in average monthly aid expenditures will increase by \$84,860 over 2004-05.

The revenue collection represents retroactive SSI payments the county receives as reimbursement from eligible indigents prior to their enrollment in SSI. Based on actual monthly revenue from October 2003 to February 2005, it is anticipated that revenue for 2005-06 will result in an increase of \$27,786 over 2004-05.

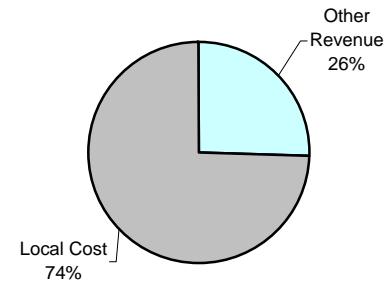


As a result of the increase in revenue collection, the net impact on county local cost will result in an increase of \$57,074. However, due to expected savings in other subsistence budget units, HSS is not expected to exceed overall budgeted local cost.

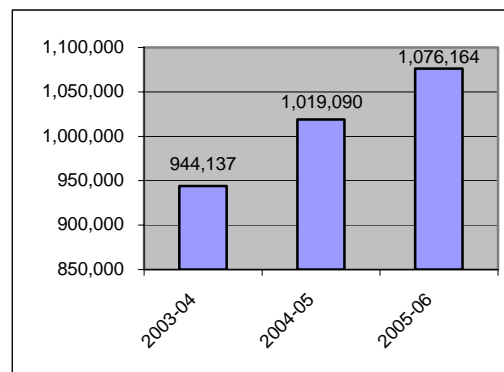
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services
DEPARTMENT: Aid to Indigents
FUND: General

BUDGET UNIT: AAA ATI
FUNCTION: Public Assistance
ACTIVITY: General Relief

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Services and Supplies	3,942	27,738	28,293	-	28,293
Other Charges	1,300,847	1,333,822	1,418,127	-	1,418,127
Total Requirements	1,304,789	1,361,560	1,446,420	-	1,446,420
Departmental Revenue					
Other Revenue	365,313	342,470	370,256	-	370,256
Total Financing Sources	365,313	342,470	370,256	-	370,256
Local Cost	939,476	1,019,090	1,076,164	-	1,076,164



Proposition 36

MISSION STATEMENT

The Mission of Proposition 36 is to provide nonviolent drug offenders with proven and effective treatment strategies rather than incarceration through a collaborative effort of stakeholders.

DESCRIPTION OF MAJOR SERVICES

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. On February 6, 2001, the Board of Supervisors designated Human Services System as the county lead agency for implementation of the Act and established a local interest earning special revenue fund for funds received from the state for this program.

Proposition 36 was intended as a 5 year demonstration project for the period of July 1, 2001 through June 30, 2006. Revenue of \$2.77 million was allocated to the county for the period of January 1, 2001 through June 30, 2001 as start up funds. During the planning for implementation a decision was made that the anticipated annual allocation would not keep pace with expenditures. Therefore, the \$2.77 million was deposited in the Proposition 36 special revenue fund to finance treatment and probation costs that exceeded the annual allocation. A portion of the reserve has been used annually to finance costs that have exceeded the annual allocation. It is anticipated that the fund balance will be depleted by June 30, 2006.

It is important to note that there is the possibility that this program will continue, as there are currently two different legislative bills that if approved could extend the program and reinstate funding.

This special revenue fund does not directly spend funds or provides services. This special revenue fund is used to account for disposition of the funds received from the state. Funds are transferred to the department of Alcohol and Drug Abuse Services and Probation which are the ones providing the treatment and overseeing the parolees.

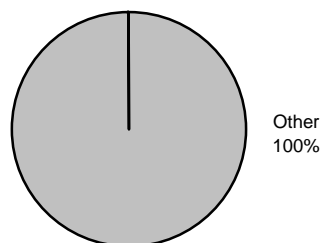
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

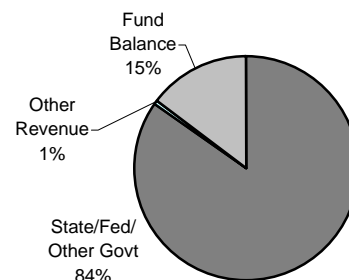
	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	6,214,085	7,848,018	6,792,989	6,920,756
Departmental Revenue	5,787,236	6,003,762	5,959,084	5,910,405
Fund Balance		1,844,256		1,010,351

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

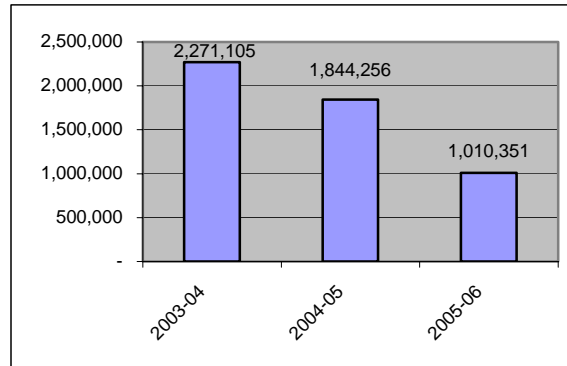
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Human Services
DEPARTMENT: Human Services
FUND: Proposition 36

BUDGET UNIT: RHD DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Transfers	6,792,989	6,651,144	6,914,096	(25,900)	6,888,196
Contingencies	-	1,196,874	933,922	(901,362)	32,560
Total Appropriation	6,792,989	7,848,018	7,848,018	(927,262)	6,920,756
Departmental Revenue					
Use of Money and Prop	101,600	125,000	125,000	(75,000)	50,000
State, Fed or Gov't Aid	5,857,261	5,878,762	5,878,762	(18,357)	5,860,405
Other Financing Sources	223	-	-	-	-
Total Revenue	5,959,084	6,003,762	6,003,762	(93,357)	5,910,405
Fund Balance		1,844,256	1,844,256	(833,905)	1,010,351

DEPARTMENT: Human Services
FUND: Proposition 36
BUDGET UNIT: RHD DPA

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Decrease transfers. Decreased transfers to: 1) Human Services System for fee collection and annual audit of the program to reflect current year hours spent on this program; 2) Alcohol and Drug Services due to increased proposition 36 fee collections which partially offsets the treatment costs covered by this fund.	-	(25,900)	-	(25,900)
2. Decrease contingencies to reflect use of fund balance. Decreased contingencies by \$919,579 to fund on-going expenses not covered by the state allocation.	-	(901,362)	-	(901,362)
** Final Budget Adjustment - Fund Balance Contingencies increased by \$18,217 due to a higher than anticipated fund balance.				
3. Reduce interest revenue. Interest revenue decreased due to a smaller daily balance on the account as a result of anticipated use of fund balance.	-	-	(75,000)	75,000
4. Decrease state funding. State funding decreased based on the state's preliminary allocation.	-	-	(18,357)	18,357
Total	-	(927,262)	(93,357)	(833,905)

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



AB 212 – Teacher Stipends

DESCRIPTION OF MAJOR SERVICES

High quality childcare is dependent upon a well-trained, well-compensated and dedicated staff. In an effort to foster an environment where this type of staff is developed and retained, Children's Network applied for and was awarded this state grant via Assembly Bill 212 (Teacher Stipends) in December 2001. Grant monies are placed in this special revenue fund providing stipends to pre-school teachers and/or administrators who demonstrate completion of college credits towards certification or post-secondary degrees. The stipend increases as the number of college units completed increases thereby acting as an incentive for preschool teachers to further educational levels. Stipends also increase for teachers who speak a second language or teach disabled children making preschool services accessible to a larger portion of the community.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

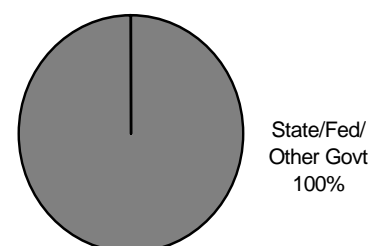
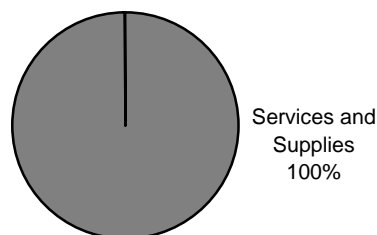
	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	580,350	681,996	709,968	653,453
Departmental Revenue	607,834	600,000	652,350	629,075
Fund Balance		81,996		24,378
<u>Workload Indicators</u>				
Stipends Awarded	389	300	434	327
Avg Amount of Stipend	1,492	2,000	1,636	2,000

At the time the 2004-05 budget was prepared, the state had not yet provided an exact amount for the 2004-05 grant. In November 2004, the state informed the department that the grant would be \$36,230 more than budgeted. Appropriation was then increased accordingly to allow the issuance of additional stipends.

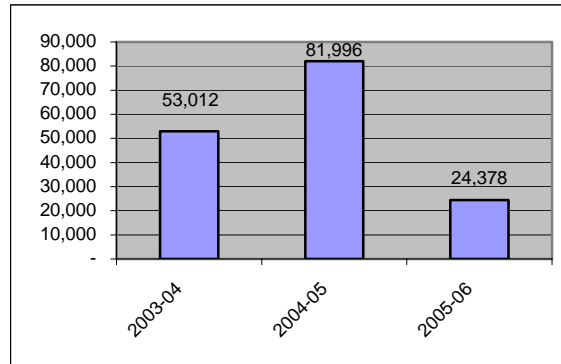
Additional revenue from the state, the refund of a small number of the stipends, and unanticipated interest income resulted in 8% more revenue than budgeted. Unspent funds are retained and issued as additional teacher stipend awards the subsequent year.

This budget reflects plans to expend the entire 2005-06 fund balance of \$24,378 and all of the grant funds expected from the state. Any negative circumstances that may affect this budget unit will be directly reflected in the amount of the stipends awarded to teachers and will not have any effect on local cost.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY 2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Human Services
 DEPARTMENT: AB 212 Teacher Stipends
 FUND: AB 212 Teacher Stipends

BUDGET UNIT: RHE DPA
 FUNCTION: Public Assistance
 ACTIVITY: Administration

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Services and Supplies	709,968	681,996	681,996	(28,543)	653,453
Total Appropriation	709,968	681,996	681,996	(28,543)	653,453
Departmental Revenue					
Use of Money and Prop	1,970	-	-	-	-
State, Fed or Gov't Aid	636,230	600,000	600,000	29,075	629,075
Other Revenue	14,150	-	-	-	-
Total Revenue	652,350	600,000	600,000	29,075	629,075
Fund Balance		81,996	81,996	(57,618)	24,378

DEPARTMENT: AB 212 Teacher Stipends
 FUND: AB 212 Teacher Stipends
 BUDGET UNIT: RHE DPA

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies It is estimated that there will be \$28,543 less available funds for teacher stipend awards to expend in 2005-06. This is a combination of the exhaustion of 2004-05 fund balance, unanticipated interest income, returned stipend payments and the additional state revenue received in 2004-05.	-	(28,543)	-	(28,543)
2. State Grant Revenue for Teacher Stipends It is estimated that the grant amount for 2005-06 will be the same as was actually received in 2004-05 which is \$36,230 more than was included in the 2004-05 budget. This, coupled with an anticipated fund balance of \$17,223 will provide sufficient revenue to meet the projected stipend expenditures.	-	-	29,075	(29,075)
** Final Budget Adjustment - Fund Balance Decreased revenue by \$7,155 due to higher fund balance than anticipated.				
Total	-	(28,543)	29,075	(57,618)

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



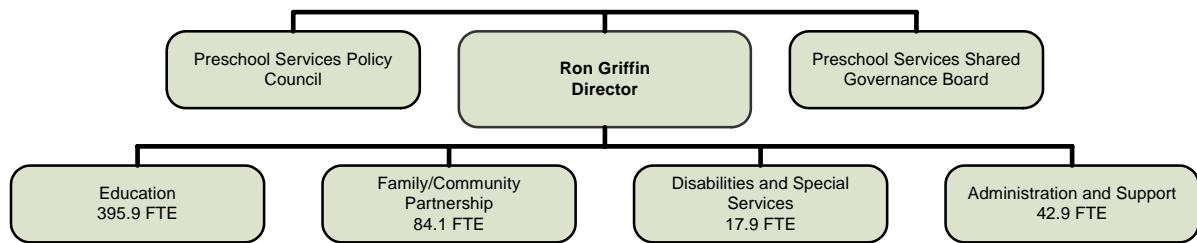
PRESCHOOL SERVICES

Ron Griffin

MISSION STATEMENT

We provide a foundation for success for children by giving them the highest quality child development and family support services.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

Preschool Services Department (PSD) has operated the Federal Head Start and other childcare programs in San Bernardino County since 1965 providing comprehensive child development and family services to children, ages 3 to 5 years, of low income and disadvantaged families. As the primary program (87% of funding), Head Start incorporates educational, health, nutritional, and psychological services in order to help children become ready to enter and succeed in school and life in general. PSD provides childcare services at 39 sites throughout the county. Other programs operated by this department include State Preschool, General Child Care and Child and Adult Care Food Programs.

Preschool Services became a department under the County of San Bernardino, Human Services System in January 1999 and continues to be fully funded from federal and state sources (no local cost). Prior to 1999-00, the Preschool Services function was budgeted outside of the county's organizational structure.

MAJOR PROGRAMS

- **Early Childhood Education**

The Education Division oversees the daily operations of the Head Start sites. The county is divided into 6 areas for the purpose of general supervision and monitoring. This division is responsible for the overall operations of the Head Start Centers and ensures that each child is provided comprehensive child development services that are age appropriate, and address all areas of a child's growth and development: physical, social emotional, language and cognitive (academic including early literacy).

- **Family Community Partnerships (FCP)**

The FCP Division oversees the daily support of families enrolled in the Program. FCP Generalists are responsible for an assessment of individual family strengths and interests to help parents connect with the necessary services and other support systems needed to reach their goals. Eligibility Workers are responsible for gathering enrollment information on families and maintaining child attendance. Parents have an opportunity to become involved in the program through decision-making groups, such as (Parent Committees and Policy Council), volunteering in the classroom and conducting parent-initiated activities. Parents are also encouraged and given an opportunity to apply for positions for which they may qualify in the program.

Health, Nutrition and Mental Health are program areas under the Family Community Partnership Division. A Registered Nurse ensures that comprehensive health services are provided through direct services and/or referrals to appropriate community resources. Preventive health practices are provided through educational sessions and materials. A Nutritionist ensures that wholesome and nutritious meals and snacks are

provided to children to supplement food served at home. Special menus are available to children with special medical requests. Children are provided age appropriate food experiences and parents participate in Nutrition Education classes. Parents are invited and encouraged to participate in Parent Nutrition and/or Health Advisory Committee. The Mental Health Specialists are responsible for providing services to parents, children and staff as needed or upon request or referral to all locations throughout the county.

The Transition Specialist partners with local school districts to ensure smooth transitions for children and families into kindergarten.

- **Special Services – Disabilities**

The Special Services Division has extended core capability for providing screening, evaluation, remediation and/or referral services to children with multiple special needs. This division includes a Psychologist, Speech Therapist, Special Education Specialist and a Registered Nurse.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	38,391,082	38,809,924	37,911,484	38,658,024
Departmental Revenue	38,202,806	38,939,752	37,654,483	38,816,550
Fund Balance		(129,828)		(158,526)
Budgeted Staffing		535.9		541.8

Workload Indicators

Average Daily # of Classes	278	289	292	291
Average Daily # of Children	4,333	4,483	4,351	4,511

2004-05 Budget to Actual Narrative

Salaries and benefits were under final budget appropriation levels by \$890,312 due primarily to delays in hiring site expansion personnel at Adelanto, Copper Mountain, Cucamonga and Rialto Eucalyptus.

Services and supplies were under final budget appropriation levels by \$167,145 due to a decrease in general site maintenance activity over prior years.

Other charges exceeded final budget appropriation levels by \$180,898 due to increased costs of transportation and food service contracts. Final budget included appropriations based on 134 service days for all part-day classes. However, subsequent to submission of the budget, the service's requirement increased to 170 days at some sites.

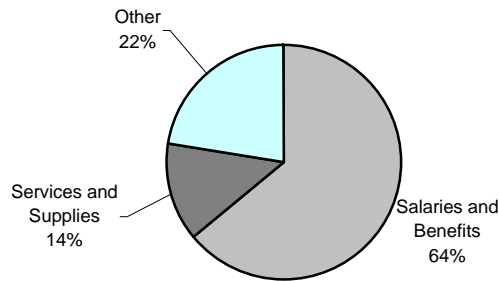
Transfers exceeded final budget appropriation levels by \$30,387 due to Information, Technology & Support Division (ITSD) computer installation/upgrade charges and vehicle purchases from Human Services (HS) that were not included in the final budget.

Tax revenue was under final budget revenue levels by \$462,532. The final budget included appropriations for a contract with the Children and Families Commission, First 5 San Bernardino for the period July 1, 2004 to December 31, 2004 and January 1, 2005 to June 30, 2005 as two separate contracts. Services were provided for the period July 1, 2004 to December 31, 2004 and it was anticipated that a contract would be renewed for the period January 1, 2005 to June 30, 2005. However, the contract was not renewed resulting in revenue being under final budget.

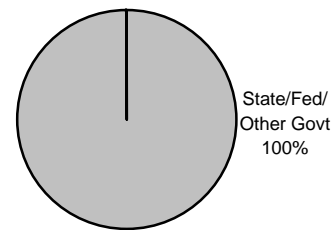
State and federal revenue was under final budget revenue levels by \$872,521 due to low enrollment/attendance at Copper Mountain and Rialto Eucalyptus. The department also experienced delays in the construction of new classrooms at Adelanto and Cucamonga.



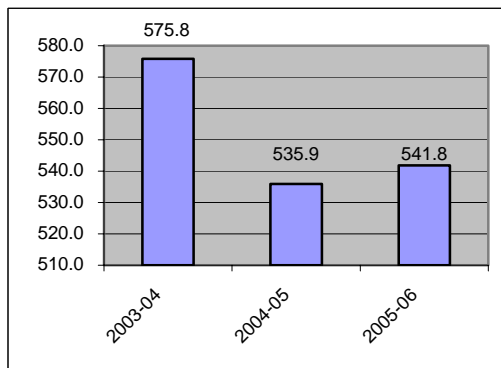
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



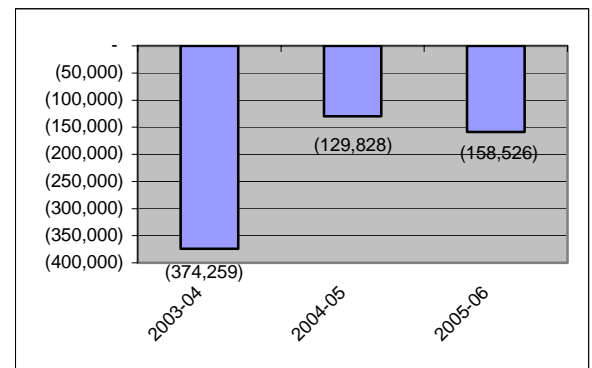
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Human Services
DEPARTMENT: Preschool Services
FUND: Preschool Services

BUDGET UNIT: RSC HPS
FUNCTION: Public Assistance
ACTIVITY: Early Child Development

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Salaries and Benefits	23,590,994	24,481,806	24,477,997	185,126	24,663,123
Services and Supplies	5,125,180	5,292,325	5,322,671	(82,981)	5,239,690
Central Computer	99,972	109,577	112,055	-	112,055
Other Charges	6,493,206	6,312,308	6,384,805	(361,182)	6,023,623
Improvement to Structures	(7,163)	-	-	-	-
Equipment	-	35,000	35,000	(35,000)	-
Transfers	2,609,295	2,578,908	2,619,533	-	2,619,533
Total Appropriation	37,911,484	38,809,924	38,952,061	(294,037)	38,658,024
Departmental Revenue					
Taxes	247,790	710,322	710,322	(710,322)	-
Use of Money and Prop	19,103	-	-	-	-
State, Fed or Gov't Aid	37,356,909	38,229,430	38,328,763	487,787	38,816,550
Other Revenue	30,681	-	-	-	-
Total Revenue	37,654,483	38,939,752	39,039,085	(222,535)	38,816,550
Fund Balance		(129,828)	(87,024)	(71,502)	(158,526)
Budgeted Staffing		535.9	535.9	5.9	541.8

Staffing and Program Changes for 2005-06

Salaries and Benefits appropriation is increased by \$181,317 due to MOU, salary step, retirement and other staffing related costs. Additionally, overall staffing was increased by a net 5.9 budgeted positions comprised of a required increase of 11.5 budgeted teaching staff positions, partially offset by a 5.6 budgeted staffing reduction in non teaching staff. An increase in teaching staff is necessary due to changes in the Head Start program at the



federal level relating to issues such as school readiness, the National Reporting System for Head Start Outcomes, and the requirement for 100% enrollment. Additionally, the department expects to have expansion classrooms fully operational to accommodate the new Head Start 100% enrollment requirement. The department must also maintain a larger floater pool to provide adequate coverage at part-day sites operating 170 days where teachers teach double sessions (two – 3.5 hour sessions per day).

Services and supplies appropriation is decreased by \$52,635. This is the net result of increases in the Countywide Cost Allocation Plan (COWCAP) of \$455,428 and decreases to appropriations of \$491,479 relative to the expiration of a one-year 2004 calendar year grant from the Children and Families Commission, First 5 San Bernardino and to other miscellaneous of expenses of \$16,584.

Other charges appropriation is decreased by \$288,685. This is due primarily to decreases to Transportation services of \$441,813 offset by Board approved Cost-of-Living-Allowance (COLA) increases of \$49,759 to Delegate Agency contracts (March 15, 2005 - item no. 49), and an increase of \$103,369 to food services contracts relative to a programmatic shift in the days of operations (from 134 to 170) at several sites in 2004-05.

Equipment appropriation is decreased by \$35,000 since there is no requirement for equipment purchases.

Transfers appropriation is increased by \$40,625 due primarily to increases to rent on most preschool site leases.

Revenue is decreased by \$123,202. This is due primarily to the expiration of a contract from the Children and Families Commission, First 5 San Bernardino in the amount of \$710,322 offset by federal and state aid increases in the amount of \$587,120.

DEPARTMENT: Preschool Services
FUND: Preschool Services
BUDGET UNIT: RSC HPS

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits Increase in salaries and benefits in the amount of \$166,326 is due primarily to an increase of 11.5 FTE teaching positions to accommodate programmatic changes at the federal level, and a slight reduction of 5.6 FTE to accommodate program operation schedules.	5.9	185,126	-	185,126
** Final Budget Adjustment-Mid Year Item Increase in costs of \$18,800 related to the Clerical Classification Study approved by the Board on April 5, 2005 #67, which increased State, Federal and Government Aid revenue by \$18,800.					
2.	Services and Supplies Increase in services and supplies is due mostly to COWCAP increases relative to unemployment costs for contract staff. Most contract staff work 9 months per year and are eligible to collect unemployment benefits up to 3 months per year.	-	455,428	-	455,428
3.	Services and Supplies Decrease in services and supplies is relative to the expiration of a contract from the Children and Families Commission, First Five of San Bernardino.	-	(491,479)	-	(491,479)
4.	Services and Supplies Decrease in services and supplies is due to one time non-recurring payments in 2004-05.	-	(46,930)	-	(46,930)
5.	Other Charges Decrease in other charges is due primarily to a reduction in transportation services.	-	(361,182)	-	(361,182)
6.	Equipment Decrease in equipment is expected because the department does not anticipate a need for large equipment purchases.	-	(35,000)	-	(35,000)
7.	Taxes Decrease in taxes is due primarily to the expiration of a contract from the Children and Families Commission, First 5 of San Bernardino.	-	-	(710,322)	710,322
8.	State, Federal and Government Aid Increase in state, federal and government aid of \$310,461 is due primarily to an anticipated 1% Cost of Living Allowance from federal - Head Start.	-	-	487,787	(487,787)
** Final Budget Adjustment - Fund Balance Increase in State, Federal and Government Aid of \$158,526 due to a lower fund balance than anticipated.					
Total		5.9	(294,037)	(222,535)	(71,502)

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



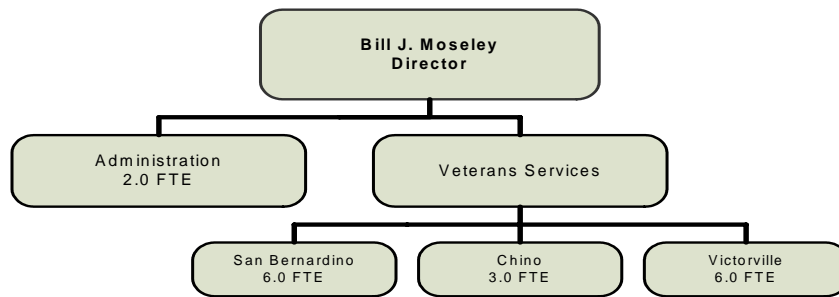
VETERANS AFFAIRS

Bill J. Moseley

MISSION STATEMENT

The Department of Veterans Affairs promotes veterans' rights, issues, and access to services and benefits. It works with community organizations, local, state, and federal agencies to identify and obtain benefits for all veterans and their families.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

According to the Secretary of the United States Department of Veterans Affairs (USDVA), approximately one out of every three people in the United States is a potential Veterans Affairs (VA) beneficiary. In San Bernardino County, this means approximately 565,000 veterans; dependents and survivors may also become recipients of veterans' benefits. The Department of Veterans Affairs provides claims assistance, information and referral, and advocacy to county residents. The department assists clients in filing claims for benefits and services to which they may be entitled from federal, state, and local governments. These benefits include medical care, life insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation. County VA employees are often the initial contact with the VA system for veterans in our community.

Services to the veterans' community are concentrated in the following four areas:

Claims Assistance

- Provide benefits counseling, claim preparation, and development of probative evidence.
- Monitor claim adjudication and resolve issues or questions in favor of the veteran. Provide assistance with administrative and appellate review of claims.
- Administer the California College Fee Waiver program for dependents of disabled veterans in San Bernardino County.

Information and referral to other programs

- Make referrals to other county departments, i.e., Aging and Adult Services, Transitional Assistance Department, Community Services, Behavioral Health, County Recorder, etc.
- Provide information and referrals to area homeless providers and emergency services providers.
- Make referrals to State and Federal agencies including Social Security and SSI, Employment Development, Railroad Retirement, USDVA Vet Centers, Department of Defense, etc.

Advocacy

- Individual advocacy entails resolution of adjudicative questions and concerns related to processing of an individual veteran's claim.
- Advocacy at the policy level includes resolution of local policy and procedural issues that better serve the bureaucracy rather than our veterans.
- Legislative advocacy involves providing state and federal elected officials with technical assistance regarding veterans' legislation and coordinating local legislative support as necessary.



Outreach

- Conduct outreach at retirement homes, mortuaries, schools, military separation programs, and service organization like the American Legion, Disabled American Veterans, Veterans of Foreign wars, Elks, Rotary, etc., for the purpose of informing the community of veterans' benefits and services.
- Participate in community events relevant to veterans: job fairs, stand-downs, government day events, etc.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	1,045,667	1,145,928	1,148,637	1,264,563
Departmental Revenue	287,132	299,667	312,027	331,117
Local Cost	758,535	846,261	836,610	933,446
Budgeted Staffing		16.3		18.0

Workload Indicators

Subvention Claims Filed	4,166	5,500	4,016	4,000
New Ann. Monetary	9,131,784	8,000,000	7,323,096	8,000,000
Average Annual Award	2,211	1,400	2,951	3,000

2004-05 Budget to Actual Narrative

Salaries and benefits were under final budget appropriation levels by \$39,339 due to the following:

- A vacant Veteran Services Representative II was not filled during 2004-05.
- A Supervising Veteran Services Representative position was under filled by a Veteran Services Representative II for 14 pay periods.

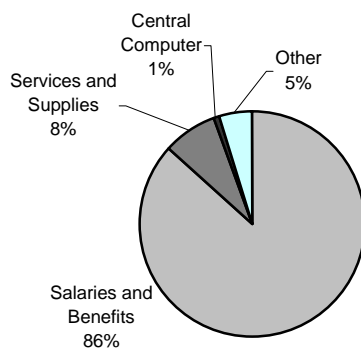
In addition, services and supplies exceeded final budget appropriation levels by \$16,357 due primarily to a data switch and other one time costs to relocate the Victorville office to another facility shared by other county departments. Relocation to a shared facility will result in long-term savings. This relocation occurred in March 2005 and the new office is located at the Victorville Center. Savings from salary and benefits will offset this additional cost.

Transfer charges exceeded final budget appropriation levels by \$26,422 due to the following:

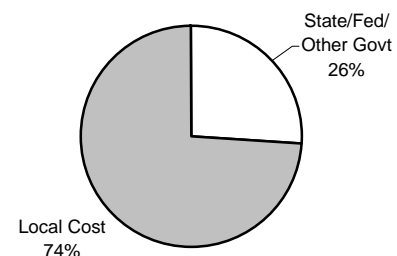
- The Federal Veterans Affairs has recently instituted a new program giving database access to counties. This required additional cost to reimburse Human Services System-ITSD to install this program at each Veteran Services Representative's computer in the department. Additional cost will be offset by savings in salary and benefits.

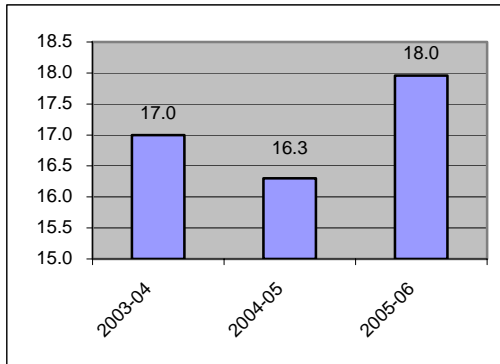
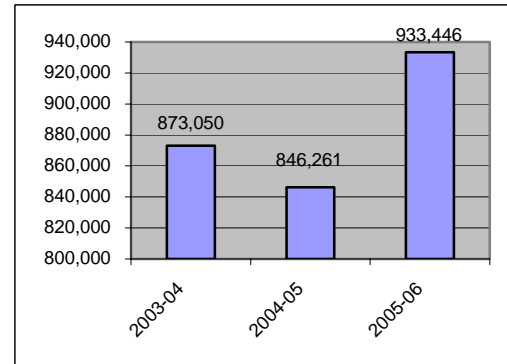
An increase of \$12,360 in state revenue is due to an increase in workload levels that occurred in 2004-05.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART**2005-06 LOCAL COST TREND CHART**

GROUP: Human Services
DEPARTMENT: Veterans Affairs
FUND: General

BUDGET UNIT: AAA VAF
FUNCTION: Public Assistance
ACTIVITY: Veterans Affairs

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Salaries and Benefits	931,054	970,393	1,020,468	74,787	1,095,255
Services and Supplies	122,185	105,828	104,038	(6,080)	97,958
Central Computer	10,201	10,201	11,321	-	11,321
Other Charges	464	800	800	(400)	400
L/P Equipment	5,605	6,000	6,000	-	6,000
Transfers	79,128	52,706	52,706	923	53,629
Total Appropriation	1,148,637	1,145,928	1,195,333	69,230	1,264,563
Departmental Revenue					
State, Fed or Gov't Aid	312,027	299,667	331,117	-	331,117
Total Revenue	312,027	299,667	331,117	-	331,117
Local Cost	836,610	846,261	864,216	69,230	933,446
Budgeted Staffing		16.3	16.8	1.2	18.0

Staffing and Program Changes for 2005-06

Salary and benefits will increase by \$124,862 due to MOU-related increases and additional positions. The additional positions include the following:

- Additional Executive Secretary II which was budgeted as part time in 2004-05 and will return to full time in 2005-06.
- Additional Veteran Services Representative I, which is fully reimbursed by the State and approved by the Board on March 16, 2005.
- Additional Veteran Services Representative II to be assigned to the west end area.

Services and supplies will decrease by \$7,870. This is due to the office relocation in Victorville that will result in savings in utilities and insurance.

Revenue will increase by \$31,450 primarily due to additional reimbursement from state funds for one-half of a budgeted Veterans Service Representative assigned in Barstow.



DEPARTMENT: Veterans Affairs
 FUND: General
 BUDGET UNIT: AAA VAF

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase Salaries and Benefits Executive Secretary II position will be budgeted full time that will result in an additional cost of \$5,557.	0.2	10,457	-	10,457
** Final Budget Adjustment - Mid Year Item Increase in costs of \$4,900 related to the Clerical Classification Study approved by the Board on April 5, 2005, #67.					
	Veterans Service Representative II The addition of 1.0 FTE Veterans Service Representative (VSR) II position to be located in the Chino Office. Due to previous year's budget cuts, the department had to eliminate one (1) VSR II position. Since the elimination of this position the number of claims processed throughout the year have decreased and (production) workload has decreased proportionately since the loss of this position. Also, this outlying office has not had a lead worker since the position was eliminated.	1.0	64,330	-	64,330
** Final Budget Adjustment-Policy Item The Board approved an appropriation increase of \$64,330 for the addition of a Veterans Service Representative II to meet workload demands in the west end area.					
2.	Decrease in Services and Supplies and other charges Anticipated savings in insurance and utility costs as a result of relocating to a facility shared by other county departments in Victorville.	-	(6,080)	-	(6,080)
3.	Decrease in Other Charges Decrease in interest expense of a computer server.	-	(400)	-	(400)
4.	Increase in Transfers Increase in Human Services Administrative charges.	-	923	-	923
Total		1.2	69,230	-	69,230

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

